



MOTHER THERESA INSTITUTE OF ENGINEERING AND TECHNOLOGY



Melumoi (Post), Palamaner-517408.

(Approved by AICTE, New Delhi and Affiliated to JNTUA, Anantapuramu-515002)

(An ISO 9001:2015 Certified Institute)

(Email: mtieat@gmail.com Website: www.mtieat.com)

[COLLEGE CODE: HR]



Ref. 01/2021-22/IQAC

Date: 04.11.2021

INTERNAL QUALITY ASSURANCE CELL

NOTICE

It is hereby informed that, the meeting of Internal Quality Assurance Cell (IQAC) is planned on 23rd November 2021 in the Board Room (Ground Floor) at 11:00 AM.

All the IQAC members should attend this meeting without fail. The Agenda of the meeting is attached with this notice.

Please go through it and all concerned are required to take necessary action in this regards.


Co-Ordinator IQAC

**CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
Mother Theresa Institute of
Engineering & Technology
PALAMANER-517408**


Principal

**PRINCIPAL
Mother Theresa Institute of
Engineering & Technology
PALAMANER - 517 408.**



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INTERNAL QUALITY ASSURANCE CELL

Meeting Agenda

Date: 23.11.2021

Location: Board Room

Time: 11:00 AM

Called by: IQAC Co-Ordinator

Attendees: IQAC Committee Members

Meeting Agenda:

1. Approval of Agenda
2. NAAC status
3. Research Work & Paper Publications
4. NPTEL
5. Computer Lab Utilization
6. Department Review Meetings
7. Any other item with the permission of Chairman



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INTERNAL QUALITY ASSURANCE CELL

Academic Year 2021-22

Minutes of Meeting

Dated: 23.11.2021

The 01st meeting of Internal Quality Assurance Cell (IQAC) was held in the Board Room (Ground Floor) on Tuesday, 23.11.2021 at 11:00 AM.

Members Present:

Sri M.R. Sunil - Chairman, Dr. R. Rajendra Reddy - Academic Director, Dr. M. Lakshmikantha Reddy – Principal, Sri K. Lokesh – Co-Ordinator IQAC, Sri A. Reddy Prasad – T&PO, Sri B. Venkatesh – HoD CE, Sri K. Krishna Reddy – HoD EEE, Dr. R.T. Sharath Babu – HoD ME, Sri L. Rama Murthy – HoD ECE, Dr. U. Kumaran – HoD CSE, Dr. C.S. Dwaraka Viswanath – HoD H&S, Sri S. Ramachandra – Controller of Examinations.

The Head of the Institution, Dr. M. Lakshmikantha Reddy, welcomed the members as well as invited members to the first meeting for the academic year 2021-22.

1. Approval of Agenda:

Accepted.

2. NAAC status:

The Chairman reviewed the status of NAAC work and suggested all the criteria head of restart the NAAC work which was paused for certain period due to covid-19 pandemic.

3. Research Work & Paper Publications:

The persons in the Chair has suggested all the Head of the Departments to encourage their concerned faculty members to take part in Paper Publications and initiate research work among the senior faculty members in the department.

4. NPTEL:

The Head of Institution has instructed that, all the faculty members should register and get certification in the National Programme on Technology Enhanced Learning (NPTEL) as it has started new Online Courses for this Academic Year. He requested to encourage the students to get online certification in NPTEL.

5. Computer Lab Utilization:

The Chairman has instructed that, the computer laboratories should available for students utilization as the Campus Recruitment & Training (CRT) department has started technical training class for the students at the evening hours.

6. Department Review Meetings:

The Chairman has informed that their shall be a review meeting for all the departments. Each department shall produce records such as faculty profile, student achievements in workshops/conference/online certificate, student results analysis.

7. Few Key Points:

The persons in the chair have informed few key points for the growth of the institution such as:

- i. Regular website monitoring.
- ii. Collect quotation for purchase of plagiarism & MSDN softwares.
- iii. To conduct Alumni Meeting as the regular activity.
- iv. To introduce Mini-Projects for third year students.

Date of next meeting:

After discussion with the members, the next meeting was scheduled on Wednesday, 15th December 2021 at 04:00 PM in the Board Room.

The meeting ended at 01:15 PM with the permission of the Chairman.


Prepared by

IQAC Co-Ordinator


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