

2018-2019



**MOTHER THERESA INSTITUTE OF ENGINEERING &
TECHNOLOGY**

Melumoi (Post) , Palamaner-517408

(Approved by AICTE, New Delhi and Affiliated to JNTUA, Ananthapuramu-515002)

E-Mail:mtieat@gmail.com Website: www.mtieat.com)

[COLLEGE CODE:HR]



Ref. 02/2018-19/IQAC

Date: 01.02.2019

INTERNAL QUALITY ASSURANCE CELL
NOTICE

It is here by informed that the meeting of Internal Quality Assurance Cell (IQAC) is planned on 04.02.2019 in Board room (Ground Floor) at 3:00 PM.

All the IQAC members should attend this meeting without fail. The agenda of the meeting is attached with this notice.

Please go through it and all concerned are required to take necessary action in this regards.


CO-ORDINATOR IQAC
CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
Mother Theresa Institute of
Engineering & Technology
PALAMANER-517408


Principal
PRINCIPAL
Mother Theresa Institute of
Engineering & Technology
PALAMANER - 517 408.

Composition of the IQAC

The drafted staffs are the members of IQAC for the academic year 2018-19. The purpose of IQAC is to improve the academic and administrative potentiality of the institution. So I request the faculty members to extend their sincere co-operation for the smooth operating of the IQAC activities.

The IQAC cell members are:

S. No	NAME OF THE MEMBER	DESIGNATION	ROLE
1	Dr. M. Lakshmikantha Reddy	Principal of the Institution	Chairman
2	Dr. R. Rajendra Reddy	Management Representative	Member
3	Mr. K Krishna Reddy	Co-Ordinator IQAC;HOD EEE	Member Secretary
4	Mr. B. B. C. O. Prasad	HOD CE	Member
5	Dr. D. Sreenivasulu Reddy	HOD ME	Member
6	Dr. S Murali Mohan-HOD	HOD ECE	Member
7	Dr. G Ramasubba Reddy	HOD CSE	Member
8	Dr. K. J. Philip	HOD H&S	Member
9	Mr. A. Reddy Prasad	TPO	Member
10	Mr. K. Lokesh	Controller of Examinations	Member

Copy to:

The Respective members
IQAC cell (for filing)

M. J. 1/2/19
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INTERNAL QUALITY ASSURANCE CELL

Meeting Agenda

Date: 04.02.2019

Time: 3:00PM

Attendees: IQAC Committee Members

Location: Board Room

Called by: IQAC Co-Ordinator

Meeting Agenda:

- 1. Approval of Agenda**
- 2. Confirmation of minutes of second IQAC meeting**
- 3. Department status**
- 4. Company specific Training**
- 5. Results Improvement**
- 6. Any other item with permission of Chairman**



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INTERNAL QUALITY ASSURANCE CELL

Academic year 2018-19

Minutes of meeting

Date: 04.02.2019

The 02nd meeting of quality assurance cell (IQAC) was held in the Board Room (Ground Floor) on Monday, 04.02.2019 at 03:00 PM.

Member Present:

Dr.R.Rajendra Reddy-Acadamic Director, Dr.M.Lakshmikantha Reddy – principal Mr. K Krishna Reddy – co-ordinator of IQAC & HOD EEE, sri A. Reddy Prasad – T&PO, Mr. B. B. C. O. Prasad–HOD CE, Dr. D. Sreenivasulu Reddy –HOD ME, Dr. S Murali Mohan-HOD ECE, Dr. G. Ramasubbareddy – HOD CSE, Dr. K J. Philip, HOD H&S, Mr. K. Lokesh-Controller of Examinations.

The Head of the institution, Dr. M.Lakshmikantha Reddy, welcomed the members as well as invited members to the second meeting for the academic year 2018-19.

1. Approval of Agenda:

Accepted.

2. Confirmation of minutes of the first IQAC meeting:

It was resolved that minutes of the first IQAC meeting are confirmed.

3. Department Status:

The HOD'S of the all the departments presented a short PPT about the status of their concerned department such as list of faculty members with their and achievements, students achievements and academic performance of the students in previous semester results.

4. Company Specific Training:

The Head of the department, Civil Engineering, has requested the persons in the Chair to introduce company specific training in software sector for their department students as they are from non-computer stream. This request was accepted by the Chairman & Head of the institution and informed the Training officer to start the training activities as per the department requirement.





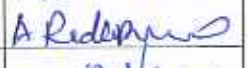
5. Results Improvement:

The Chairman & Principal has instructed that, all the Heads of the department should focus in improvisation of student academic results with effective teaching activities so that majority of the should be eligible for Placement activities.

Date of next meeting:

After discussion with the members, the next meeting was scheduled on Monday, 04th March 2019 at 02:00PM In the Board Room.

The meeting ended at 04:30 PM with the permission of the Chairman.

S.NO	Name	IQAC	Designation	Signature
1	Dr. M. Lakshmikantha Reddy	Chairman	Principal of the Institution	
2	Dr. R. Rajendra Reddy	Member	Management Representative	
3	Mr. K Krishna Reddy	Member Secretary	Co-Ordinator IQAC;HOD EEE	
4	Mr. B. B. C. O. Prasad	Member	HOD CE	
5	Dr. D. Sreenivasulu Reddy	Member	HOD ME	
6	Dr. S Murali Mohan-HOD	Member	HOD ECE	
7	Dr, G. Ramasubbareddy	Member	HOD CSE	
8	Dr. K. J. Philip	Member	HOD H&S	
9	Sri A. Reddy Prasad	Member	TPO	
10	Mr. K. Lokesh	Member	Controller of Examinations	


Prepared by
IOAC Co-Ordinator
CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CRM
Mother Theresa Institute of
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Ref. 01/2018-19/IQAC

Date: 16.07.2018

INTERNAL QUALITY ASSURANCE CELL
NOTICE

It is here by informed that the meeting of Internal Quality Assurance Cell (IQAC) is planned on 21.07.2018 in Board room (Ground Floor) at 3:00 PM.

All the IQAC members should attend this meeting without fail. The agenda of the meeting is attached with this notice.

Please go through it and all concerned are required to take necessary action in this regards.


16/7/18
Co-Ordinator IQAC

CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
Mother Theresa Institute of
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PALAMANER-517408


16/7/18
Principal

PRINCIPAL
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PALAM - 517 408.

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The IQAC cell members are:

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4	Mr. B. B. C. O. Prasad	HOD CE	Member
5	Dr. D. Sreenivasulu Reddy	HOD ME	Member
6	Dr. S. Murali Mohan	HOD ECE	Member
7	Dr. G Ramasubba Reddy	HOD CSE	Member
8	Dr. K. J. Philip	HOD H&S	Member
9	Mr. A. Reddy Prasad	TPO	Member
10	Mr. K. Lokesh	Controller of Examinations	Member
11	Mr. D Vamsi Krishna	Student-1(Male Topper)	Member
12	Ms. V Ramya	Student-1(Female Topper)	Member
13	Ms. S Amrin	Alumni	Member
14	Mr. B Gangi Reddy	Industrialist/Employer	Member
15	Mr. P Yatheeshwar Reddy	Parent	Member

Copy to:

The Respective members
IQAC cell (for filing)


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INTERNAL QUALITY ASSURANCE CELL

Meeting Agenda

Date: 21.07.2018

Time: 3:00PM

Attendees: IQAC Committee Members

Location: Board Room

Called by: IQAC Co-Ordinator

Meeting Agenda:

1. Approval of Agenda
2. Confirmation of minutes of first IQAC meeting
3. Department status
4. Company specific Training
5. Results Improvement
6. Any other item with permission of Chairman



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[COLLEGE CODE:HR]

INTERNAL QUALITY ASSURANCE CELL

Academic year 2018-19

Minutes of meeting

Date: 21-07-2018

The 01st meeting of quality assurance cell (IQAC) was held in the Board Room (Ground Floor) on Saturday 21.07.2018 at 03:00 PM.

Member Present:

Dr.R.Rajendra Reddy-Acadamic Director, Dr.M.Lakshmikantha Reddy – principal Mr. K Krishna Reddy – co-ordinator of IQAC & HOD EEE, Sri A. Reddy Prasad – T&PO, Mr. B. B. C. O. Prasad-HOD CE,Dr. D. Sreenivasulu Reddy –HOD ME, Dr. S Murali Mohan-HOD ECE, Dr. G. Ramasubbareddy – HOD CSE, Dr. K J. Philip, HOD H&S, Mr. K. Lokesh-Controller of Examinations.

The Head of the institution, Dr. M..Lakshmikantha Reddy, welcomed the members as well as invited members to the second meeting for the academic year 2018-19.

1. Approval of Agenda:

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The HOD'S of the all the departments presented a short PPT about the status of their concerned department such as list of faculty members with their and achievements, students achievements and academic performance of the students in previous semester results.

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The Head of the department, Civil Engineering, has requested the persons in the Chair to introduce company specific training in software sector for their department students as they are from non-computer stream. This request was accepted by the Chairman & Head of the institution and informed the Training officer to start the training activities as per the department requirement.

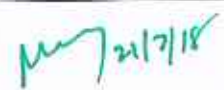


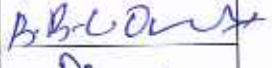
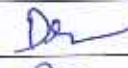
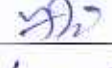



5. Results Improvement:

The Chairman & Principal has instructed that, all the Heads of the department should focus in improvisation of student academic results with effective teaching activities so that majority of the should be eligible for Placement activities.

Date of next meeting:

After discussion with the members, the next meeting was scheduled on Monday, 30th July 2018 at 02:00PM In the Board Room.

The meeting ended at 05:30 PM with the permission of the Chairman

S.NO	Name	IQAC	Designation	Signature
1	Dr. M. Lakshmikantha Reddy	Chairman	Principal of the Institution	
2	Dr. R. Rajendra Reddy	Member	Management Representative	
3	Mr. K Krishna Reddy	Member Secretary	Co-Ordinator IQAC;HOD EEE	
4	Mr. B. B. C. O. Prasad	Member	HOD CE	
5	Dr. D. Sreenivasulu Reddy	Member	HOD ME	
6	Dr. S Murali Mohan-HOD	Member	HOD ECE	
7	Dr. G. Ramasubbareddy	Member	HOD CSE	
8	Dr. K. J. Philip	Member	HOD H&S	
9	Sri A. Reddy Prasad	Member	TPO	
10	Mr. K. Lokesh	Member	Controller of Examinations	


Prepared by
IQAC Co-Ordinator
CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
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[COLLEGE CODE: HR]

Dated: 01.07.2019

CIRCULAR

This is to inform that, all the students and faculty are hereby instructed to give their feedback on the current syllabus & value added courses which help for its smooth transaction at the institution.

Kindly, consider it as mandatory to give Feedback on the syllabus & value added courses in the prescribed format.

HEAD

HEAD

Dept.of Science & Humanities
Mother Theresa Institute of
Engineering & Technology
PALAMANER-517408

PRINCIPAL

PRINCIPAL

Mother Theresa Institute of
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[COLLEGE CODE: HR]

MINUTES OF FEEDBACK MEETING

Date:03.07.2019

Time: 5:00pm

Venue:Board room

Members present:

S.N	Name of the Member	Department
1	Sri M. Ravindra Babu	Chairman
2	Dr. M. Lakshmikantha Reddy	Principal
3	Mr. B.B.C.O Prasad	CE
4	Mr. K.Krishna Reddy	EEE
5	Dr.D.Srinivasulu reddy	ME
6	Dr.S.Muralimohan	ECE
7	Dr.G.Ramasubbareddy	CSE
8	Dr.K.J.Phillip	S&H

The meeting was chaired by the Chairman; Sri M. Ravindra Babu and the Principal; Dr. M. Lakshmikantha Reddy has invited the members. The meeting started at 5:00 PM.

The members discussed on the feedback report of all the Departments, submitted and it was resolved to

1. Send the Department wise dates to the Heads of the Department for analysis and adoption of suitable rectifying measures and to the report the same within a fortnight.

2. To have a discussion with faculty of the Department regarding the Pros and cons of Students, Faculty, Employers & Alumni Feedback. The committee discussed the modalities to be followed by all the departments in analyzing the feedbacks.

M. J. 3/7/19
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Feedback Analysis-Students

Number of students submitted Feedback Forms: 1501

Total number of Points:7505

S.No	Description	Excellent	Very Good	Good	Fair	Poor	%
1	How do you rate the coverage of the curriculum in creating to your professional needs?	1027	328	143	3	0	91.69%
2	How do you rate the relevance of the courses in the curriculum and its contents?	921	422	154	4	0	90.11%
3	How do you rate the relevance of the curriculum in relation to latest technology or emerging trends in the industry?	1116	217	163	5	0	92.56%
4	How do you rate the coverage of the curriculum in catering to your professional needs?	981	382	132	6	0	91.15%
5	How do you rate the objectives stated and relevance to the course content?	901	422	171	7	0	89.54%
6	How do you rate the Add on/ Certificate programs offered to you in the curriculum?	1056	257	180	8	0	91.45%
7	How do you rate the relevance of curriculum in career orientation?	1123	184	194	2	0	92.43%
Total(Average)							91.27%

Total Points ≥ 90 → Excellent (5 Points)

Total Points ≥ 80 → Very Good (4 Points)

Total Points ≥ 70 → Good (3 Points)

Total Points ≥ 50 → Fair (2 Points)

Total Points ≤ 49 → Poor (1 Points)

Feedback analysis report: based on the feedback percentage that was given by the students.


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[COLLEGE CODE: HR]

Feedback Analysis-Faculty

Number of faculty submitted Feedback Forms: 87

Total number of Points: 435

S.No	Description	Excellent	Very Good	Good	Fair	Poor	%
1	How do you rate the coverage of the curriculum in creating to your professional needs?	61	11	13	2	0	87.9%
2	How do you rate the relevance of the courses in the curriculum in helping students to attain the expected program outcomes?	57	11	17	2	0	86.15%
3	How do you rate the relevance of the curriculum in relation to latest technology or emerging trends in the industry?	66	6	11	4	0	88.37%
4	How do you rate the Add on/ Certificate programs offered to you in the curriculum?	55	15	13	4	0	85.71%
5	How do you rate the facilities for delivering the course contents effectively?	64	0	15	8	0	85.49%
6	How do you rate the relevance of courses in curriculum in making students employable?	50	20	16	1	0	85.27%
7	How do you rate the usefulness of training given to you for effective teaching?	57	15	14	1	0	87.25%
Total(Average)							86.62%

Total Points ≥ 90 → Excellent (5 Points)

Total Points ≥ 80 → Very Good (4 Points)

Total Points ≥ 70 → Good (3 Points)

Total Points ≥ 50 → Fair (2 Points)

Total Points ≤ 49 → Poor (1 Points)

Feedback analysis report: based on the feedback percentage that was given by the Faculty.

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Feedback Analysis-Alumni

Number of Alumni submitted Feedback Forms: 76

Total number of Points: 380

S.No	Description	Excellent	Very Good	Good	Fair	Poor	%
1	How do you rate the relevance of courses in the curriculum in attaining the required skills/competencies to your job?	47	12	16	1	0	87.63%
2	How do you rate the relevance of the courses in the curriculum and its contents?	44	13	18	1	0	86.31%
3	How do you rate the relevance of the curriculum in relation to latest technology or emerging trends in the industry?	38	20	17	1	0	85%
4	How do you rate the coverage of the curriculum in catering to your professional needs?	34	23	18	1	0	79.75%
5	How do you rate the objectives stated and relevance to the course content?	44	15	16	1	0	86.84%
6	How do you rate the Add on / Certificate programs offered to you in the curriculum in developing disposition in your Carrier?	40	17	18	1	0	85.26%
7	How do you rate the relevance of curriculum in carrier orientation?	37	8	16	1	0	70.26%
Total(Average)							83%

Total Points ≥ 90 → Excellent (5 Points)

Total Points ≥ 80 → Very Good (4 Points)

Total Points ≥ 70 → Good (3 Points)

Total Points ≥ 50 → Fair (2 Points)

Total Points ≤ 49 → Poor (1 Points)

Feedback analysis report: based on the feedback percentage that was given by the Alumni.

M. S. S. S.

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Feedback Analysis-Employers

Number of Employers submitted Feedback Forms: 15

Total number of Points: 100

S.No	Description	Excellent	Very Good	Good	Fair	Poor	%
1	How would you rate the current curriculum is relevant in developing the industry expected outcomes form the candidates?	8	3	2	2	0	82.6%
2	How would you rate the curriculum is relevant in developing a proactive attitude in the candidates?	10	1	3	1	0	86.6%
3	How would you rate the current curriculum is relevant in addressing the needs/problems of the client groups?	6	3	4	2	0	77.3%
4	How would you rate the proficiency of our students working with you?	7	4	3	1	0	82.2%
Total(Average)							82.3%

- Total Points ≥ 90 → Excellent (5 Points)
Total Points ≥ 80 → Very Good (4 Points)
Total Points ≥ 70 → Good (3 Points)
Total Points ≥ 50 → Fair (2 Points)
Total Points ≤ 49 → Poor (1 Points)

Feedback analysis report: based on the feedback percentage that was given by the Employers.

my 3/7/19
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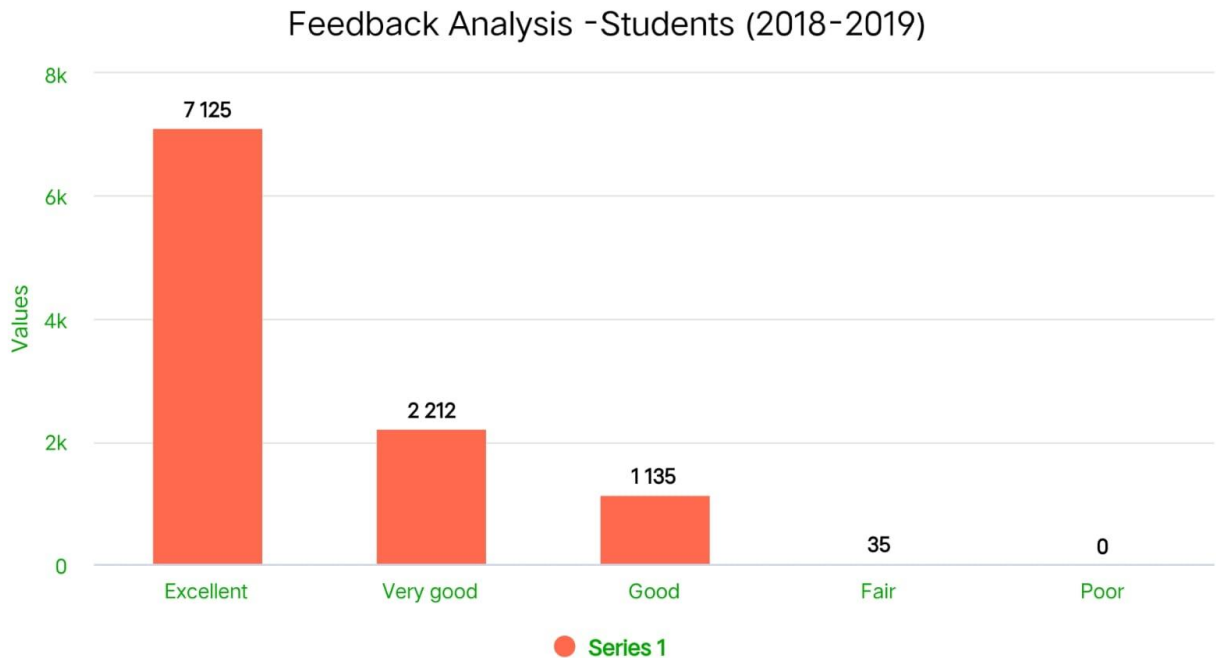
Date: 03.07.2019

Feedback Analysis Report

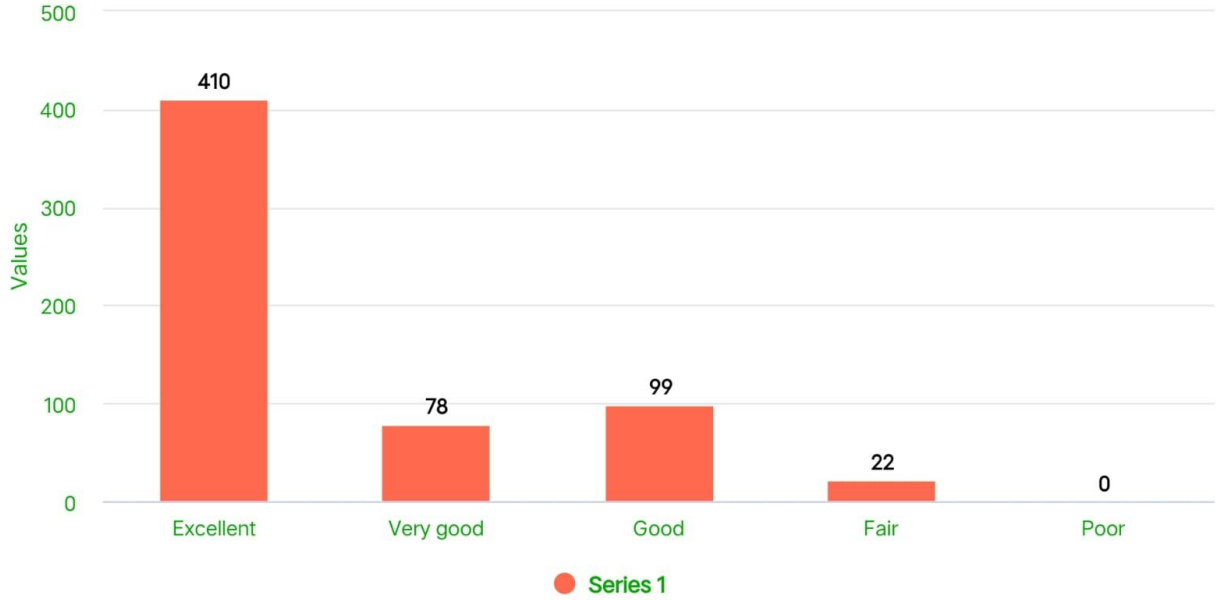
The analysis report for feedback was framed according to the feedback given by Students, Faculty, Employers and Alumni.

The following chart shows the details.

PIE CHART / BAR GRAPH



Feedback Analysis -Faculty (2018-2019)



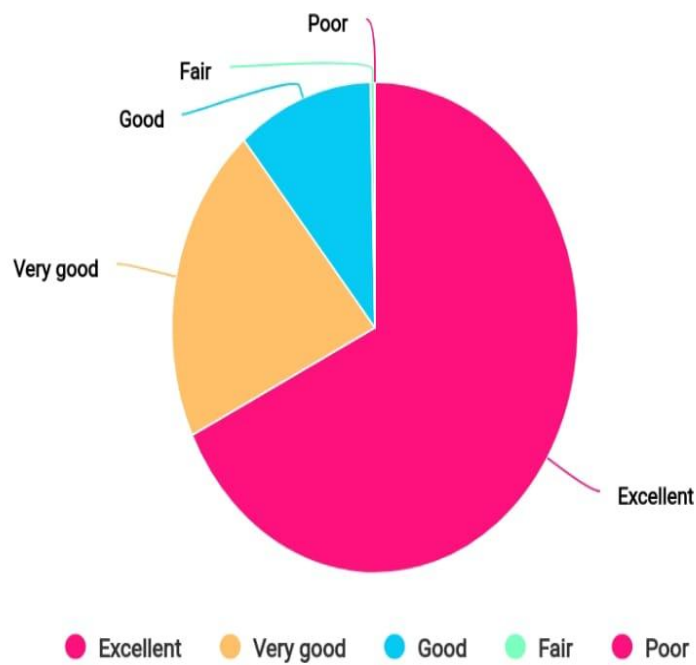
Feedback Analysis -Alumni (2018-2019)



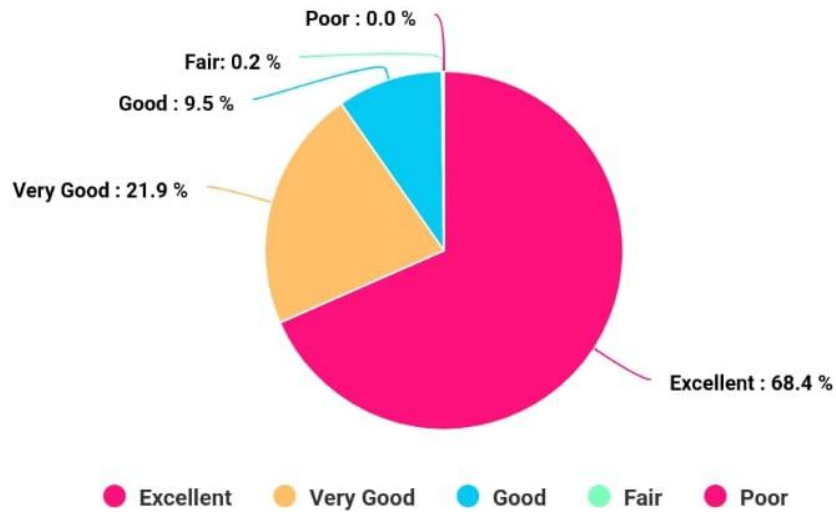
Feedback Analysis -Employers (2018-2019)



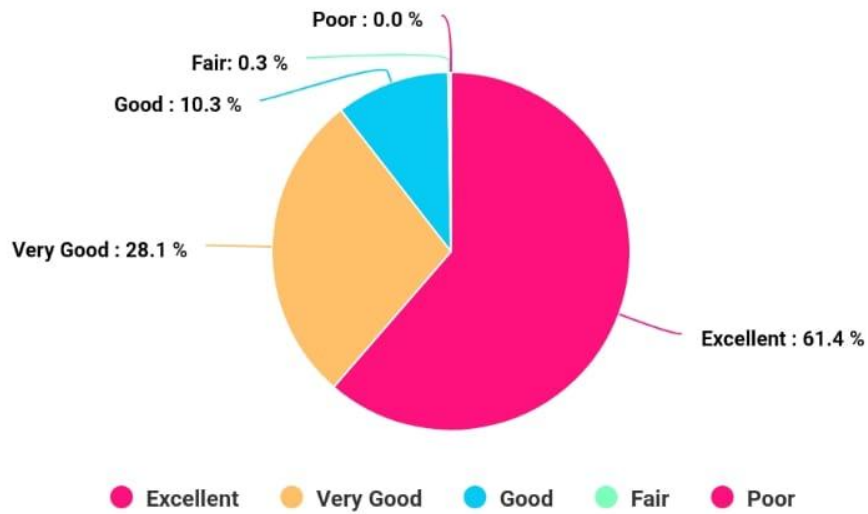
Feedback Analysis-Students (2018-2019)



1. How do you rate the coverage of the curriculum in creating to your professional needs



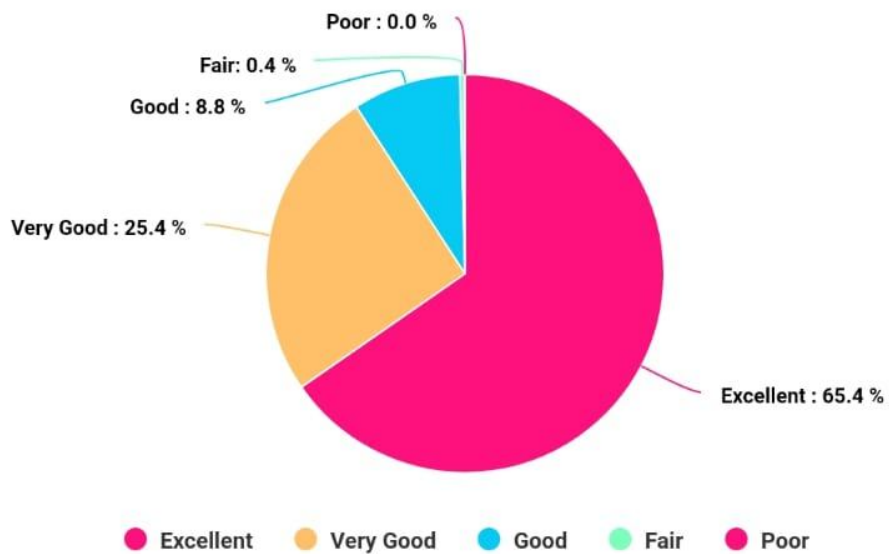
2. How do you rate the relevance of the course in the curriculum in the curriculum and its contents?



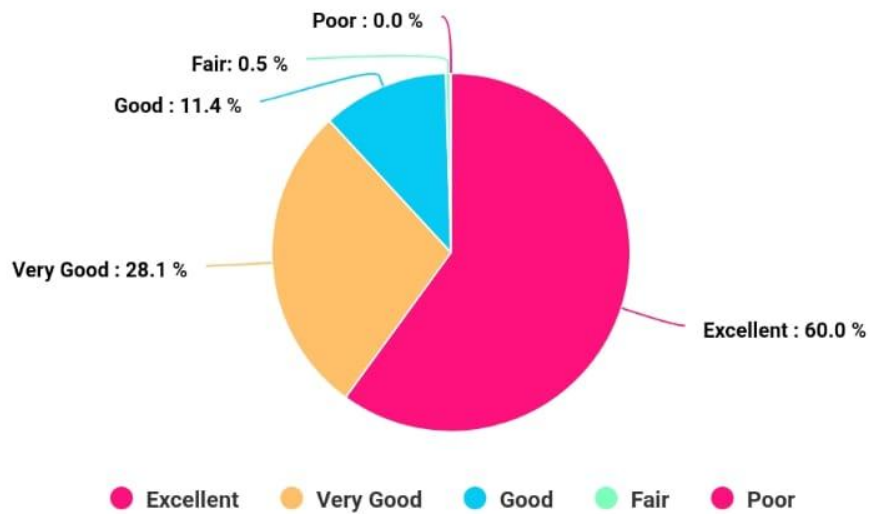
3. How do you rate the relevance of the curriculum in relation to latest technology or emerging trends in the industry?



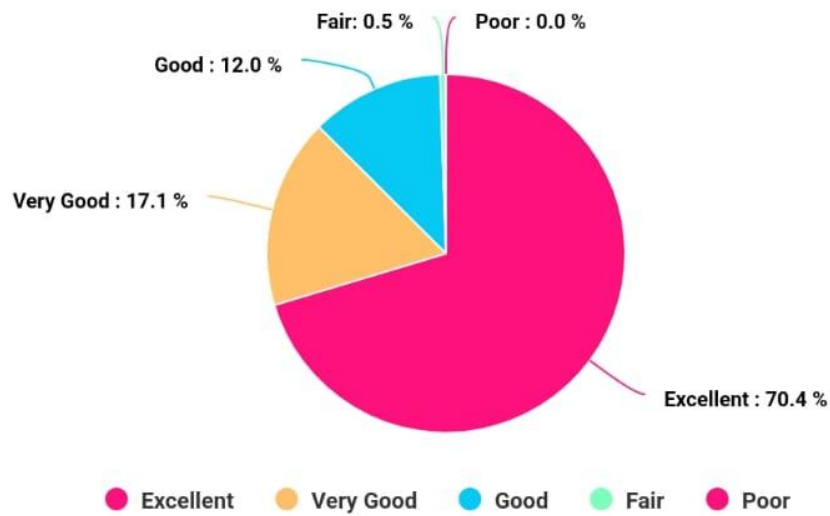
4. How do you rate the curriculum in catering to your professional needs?



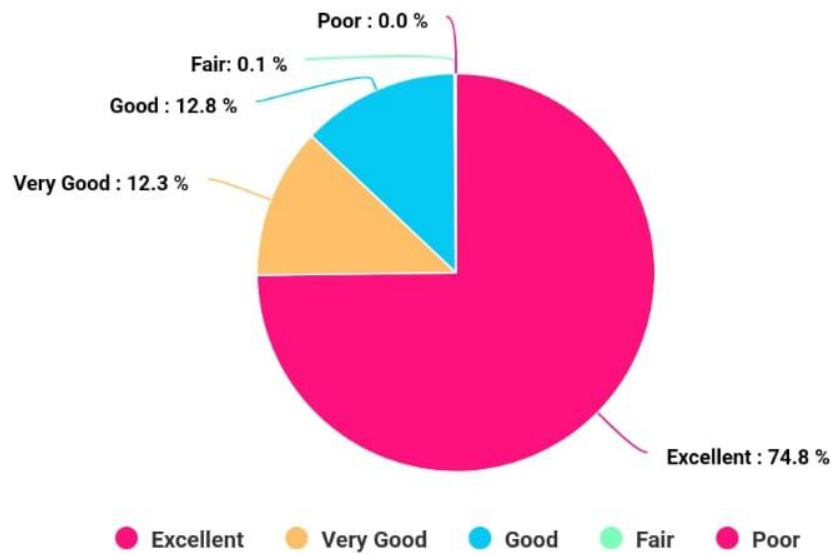
5. How do you rate the objectives started and relevance to the course content?



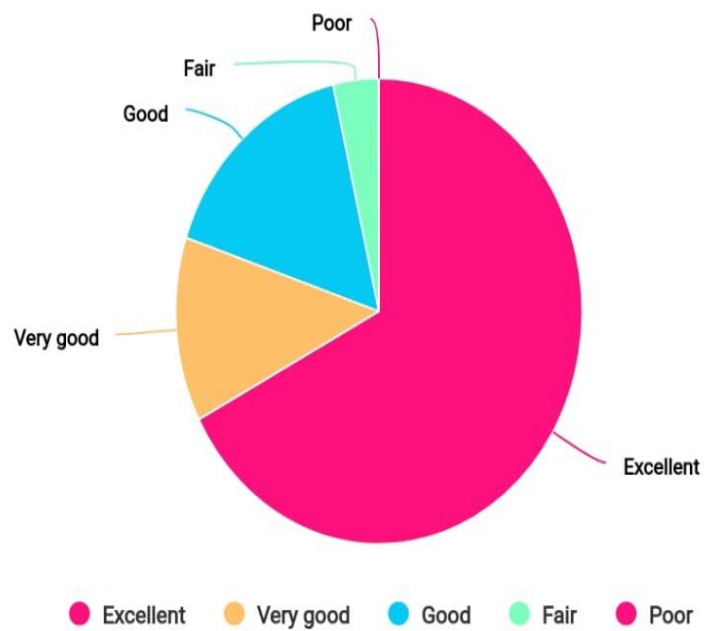
6. How do you rate the Add-on/ certificate programs offered to you in curriculum?



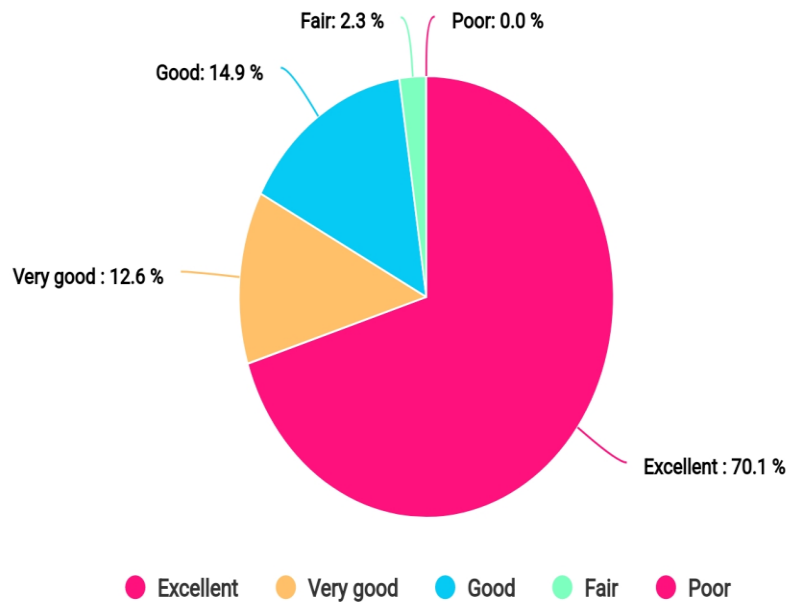
7. How do you rate the relevance of curriculum in career orientation?



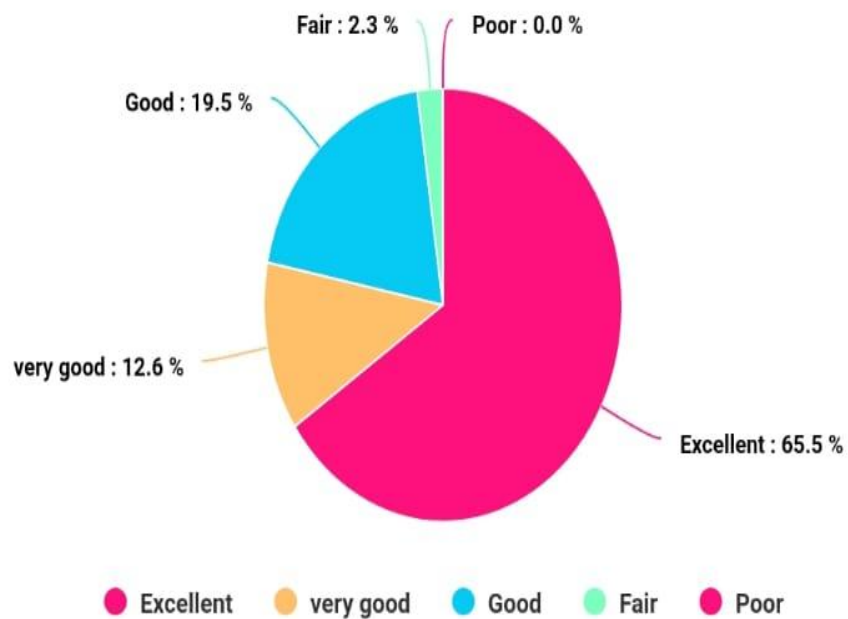
Feedback Analysis-Faculty (2018-2019)



1. How do you rate the coverage of the curriculum in creating to your professional needs?



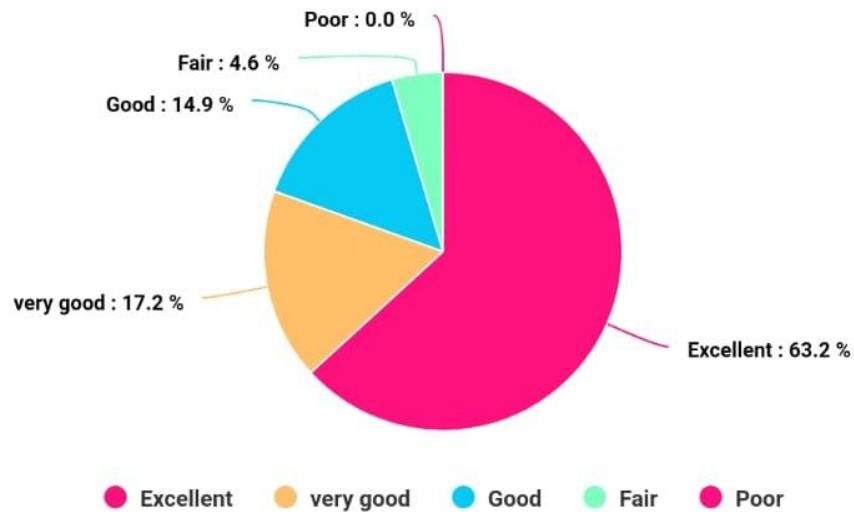
2. How do you rate the relevance of the courses in the curriculum in helping students to attain the expected program outcomes?



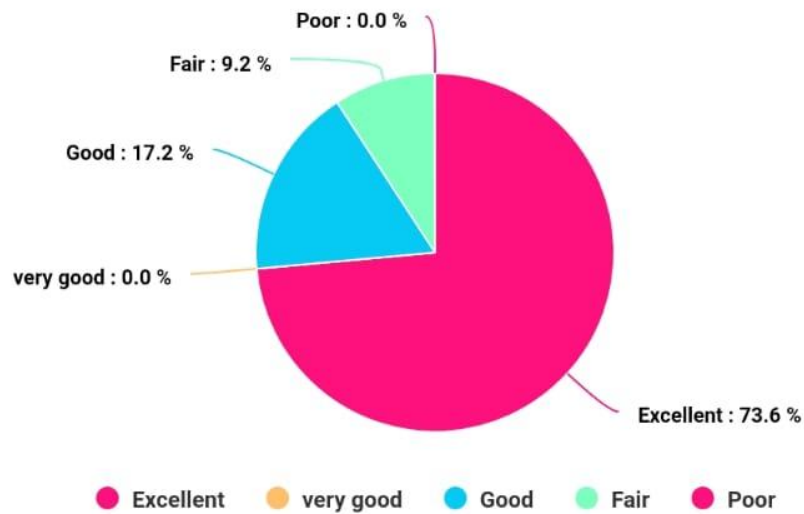
3. How do you rate the relevance of the curriculum in relation to latest technology or emerging trends in the industry?



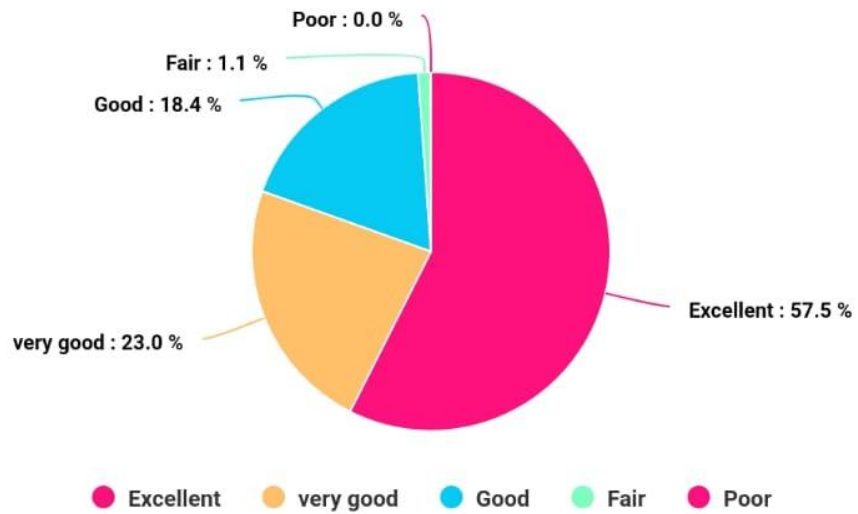
4. How do you rate the Add on/ certificate programs offered to you in the curriculum?



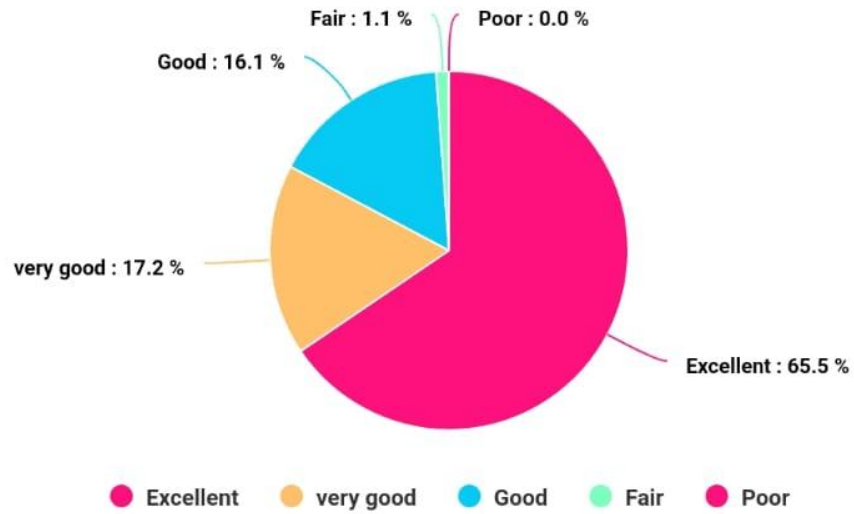
5. How do you rate the facilities for delivering the course contents efficiency?



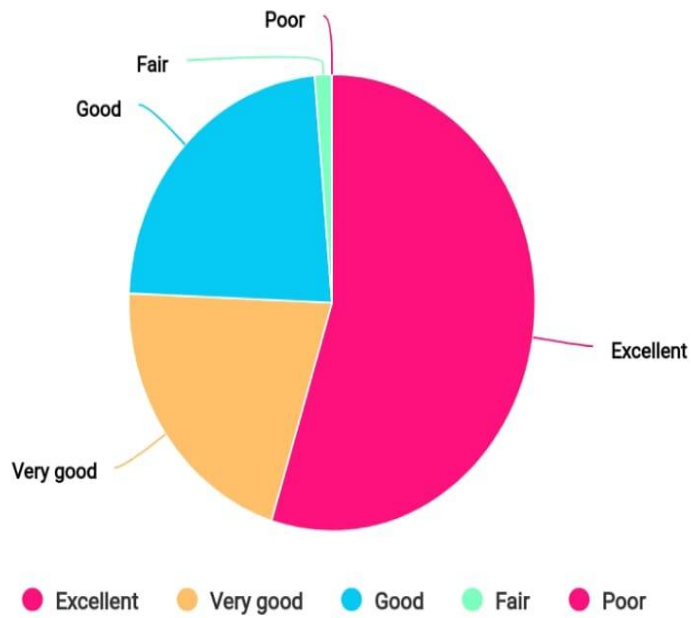
6. How do you rate the relevance of courses in curriculum in making students employable?



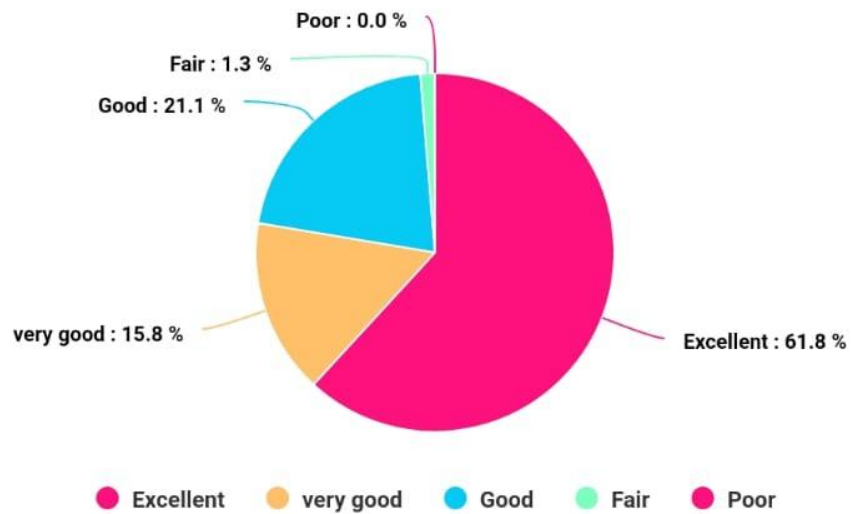
7. How do you rate the usefulness of training given to you for effective teaching?



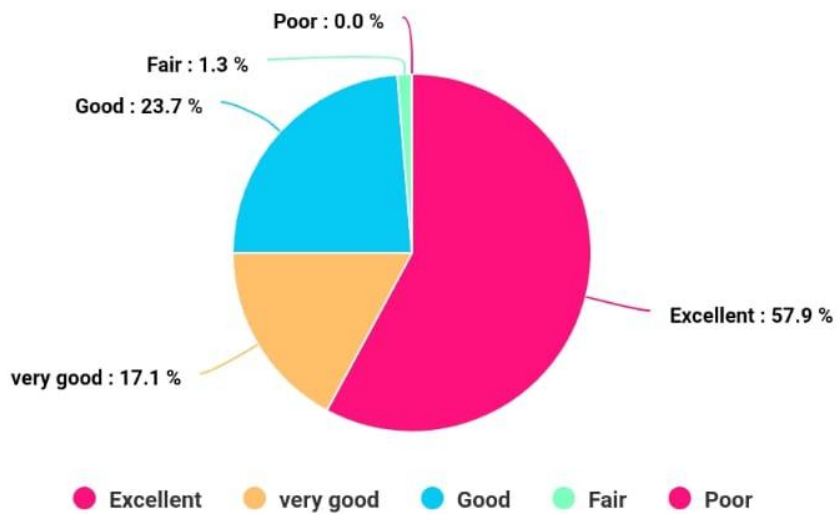
Feedback Analysis-Alumni (2018-2019)



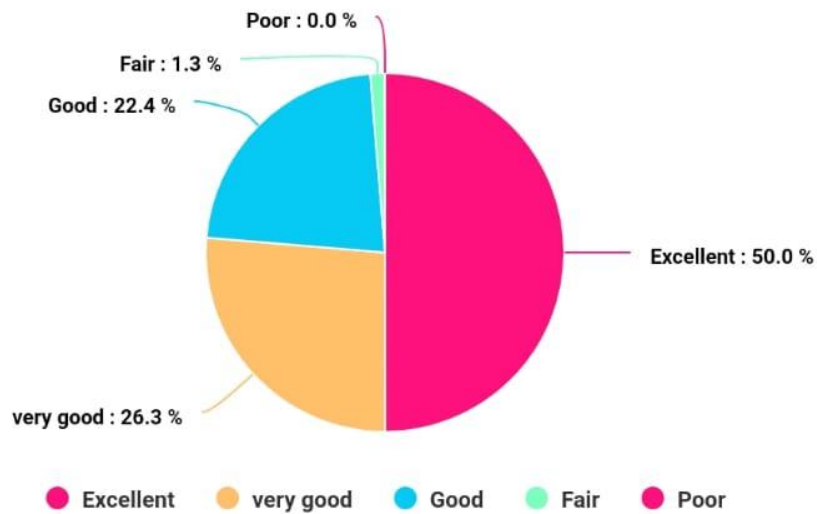
1. How do you rate the relevance of courses in the curriculum in attaining the required skills/competencies to your job?



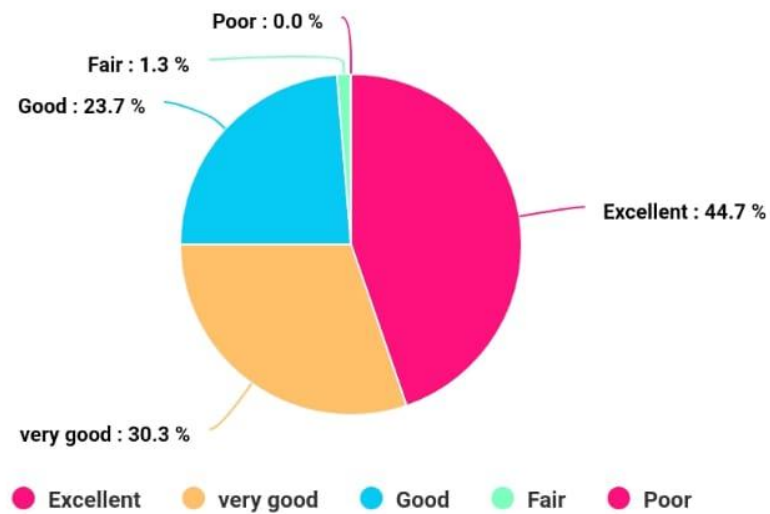
2. How do you rate the relevance of the courses in the curriculum and its contents?



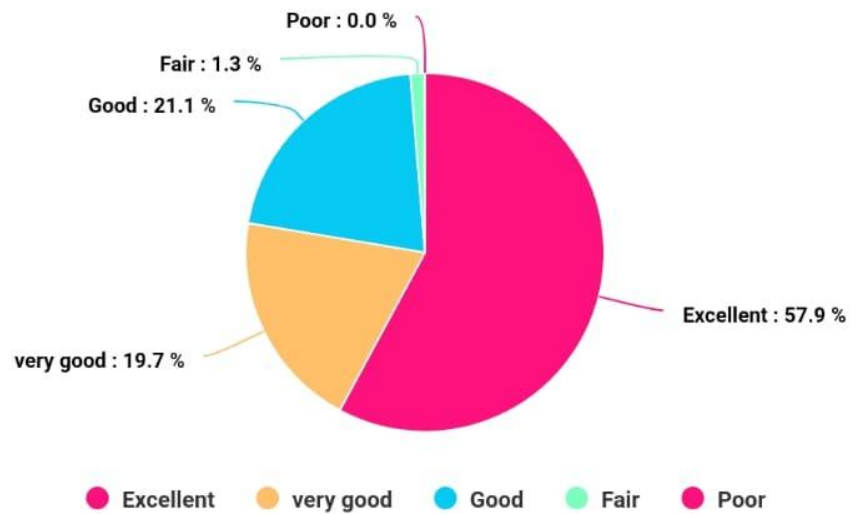
3. How do you rate the relevance of the curriculum in relation to latest technology or emerging trends in the industry?



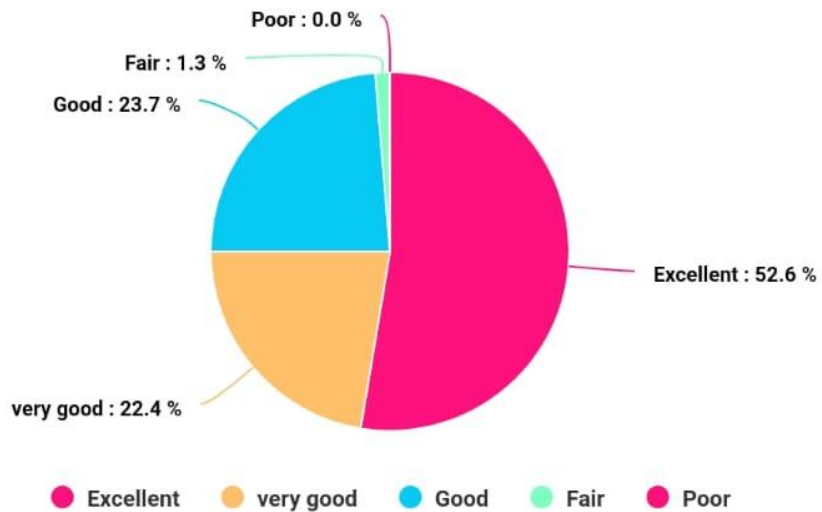
4. How do you rate the coverage of the curriculum in catering to your professional needs?



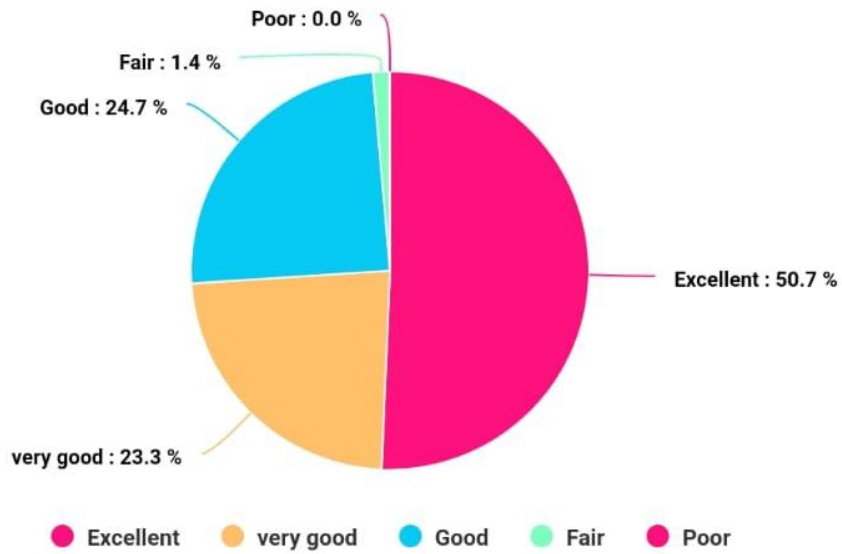
5. How do you rate the objectives stated and relevance to the course content?



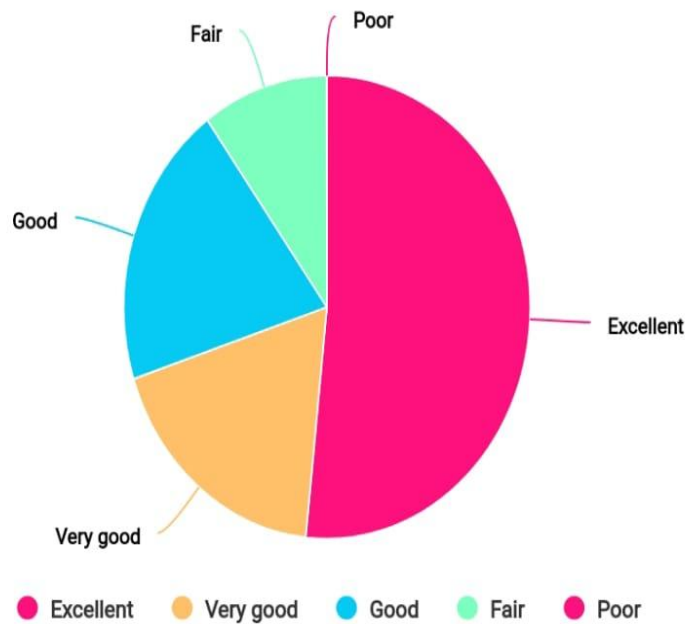
6. How do you rate the Add on/ certificate programs offered to you in curriculum in developing disposition in your carrier?



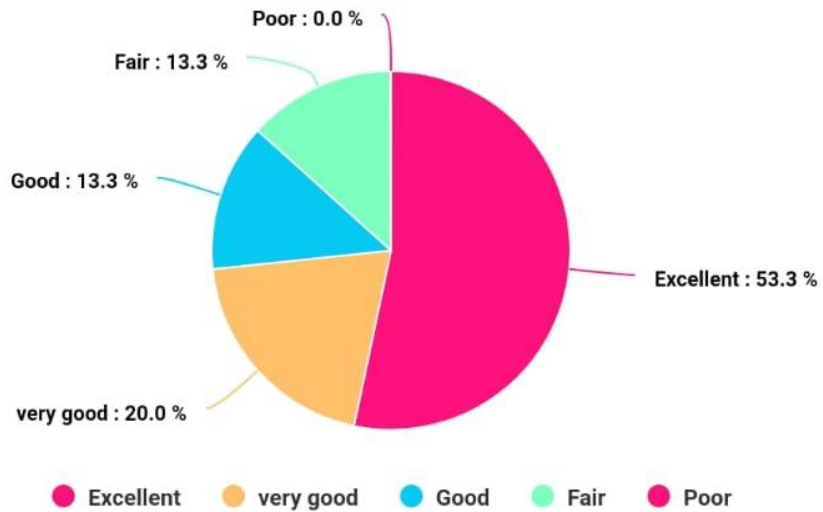
7. How do you rate the relevance of curriculum in carrier orientation?



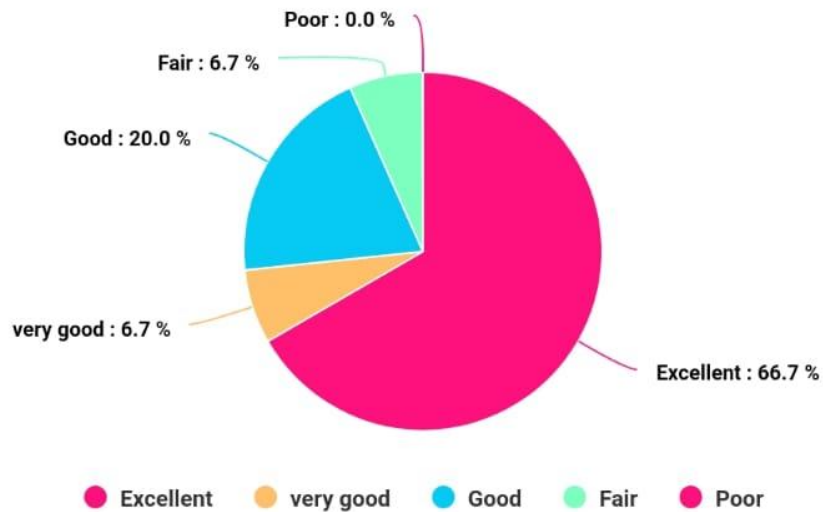
Feedback Analysis-Employers (2018-2019)



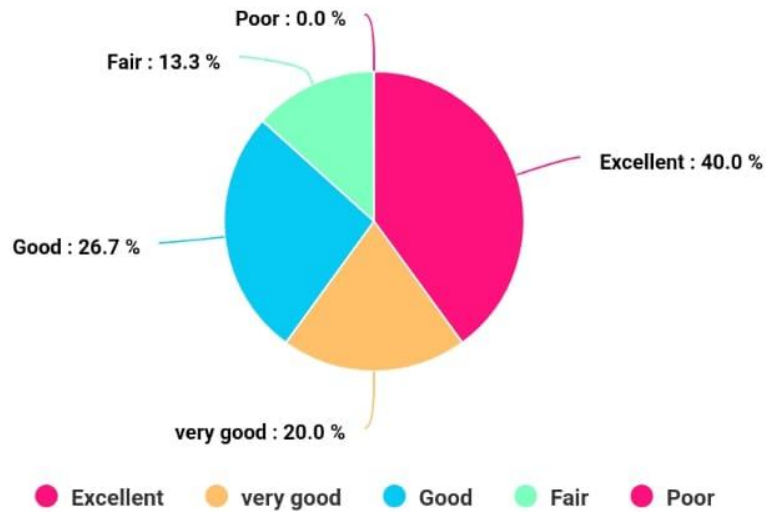
1. How would you rate the current curriculum is relevant in developing the industry expected outcomes form the candidates



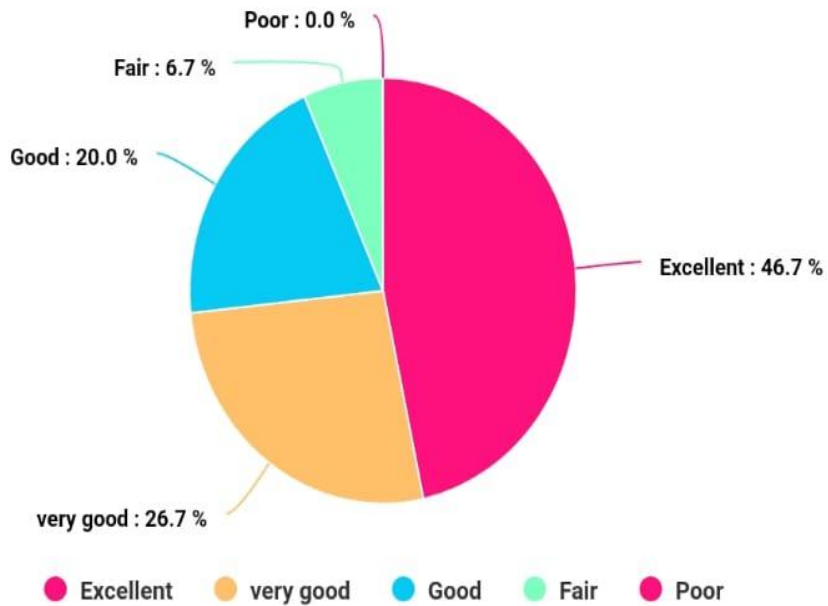
2. How would you rate the curriculum is relevant in developing a proactive attitude in the candidates?



3. How would you the current curriculum is relevant in addressing the needs/problems of the client groups?



4. How would you rate the proficiency of our students working with you?





MOTHER THERESA INSTITUTE OF ENGINEERING AND TECHNOLOGY



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Academic Year 2018-19 PROCEEDINGS OF THE MEETING

Dated: 03.07.2019

The Feedback meeting on academic curriculum & value added courses was held in the Board Room (Ground Floor) on Wednesday, 03.07.2019 at 05:00 PM.

Members Present:

Sri M. Ravindra Babu - Chairman, Dr. M. Lakshmikantha Reddy – Principal, Sri B.B.C.O Prasad – HoD CE, Sri K. Krishna Reddy – HoD EEE, Dr. D. Srinivasulu reddy – HoD ME, Dr.S.Muralimohan – HoD ECE, Dr. G. Ramasubbareddy – HoD CSE, Dr.K.J.Phillip – HoD H&S.

The Head of the Institution, Dr. M. Lakshmikantha Reddy, welcomed the members as well as invited members to the meeting for the academic year 2018-19.

Recommendations:

It is decided to follow the standard based grading, recording and reporting system for the students. More number of Program based designed methodologies are to be introduced in the execution of teaching standards. It is advised to create awareness or adaptability in inter-personal communication for the students to meet the requirements of the industry. Further it is asked to make and match events to the industry expectations especially Technical skills.

Suggestion:

It is proposed to make more presentations in teaching and learning strategies and to have more number of industrial tours and study hours.


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ACTION TAKEN REPORT ON FEEDBACK

The action taken report on feedback for the following stakeholders.

1. Student's
2. Faculty
3. Employers
4. Alumni

Report on the actions taken

S.No	Stakeholder	Feedback	Action Taken
1	Students	To follow standard based grading	Standard based grading, recording and reporting should be developed.
2	Faculty	Introduce new technologies in teaching	Programs designed to improve execution of teaching methods
3	Employers	Need to develop awareness for inter personal communication	To create awareness or adaptability in inter personal communication
4	Alumni	Need to develop soft skills and technical skills	To make and match events to the industry expectations by improving skills

M. J. 3/1/19
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