



MOTHER THERESA INSTITUTE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

(Approved by AICTE, New Delhi and Affiliated to JNTUA, Ananthapuramu)
(Accredited by NAAC "A+" and an ISO 9001:2015 Certified Institution)

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MINUTES OF MEETING

Date: 12.03.2025

Agenda:

1. Framing the institution's Innovation and Entrepreneurship Policy (IEP) aligned with NISP guidelines.
2. Identification of key focus areas and stakeholders.
3. Finalizing Key Performance Indicators (KPIs) and Milestones.
4. Planning the implementation roadmap.
5. Assigning responsibilities for drafting and execution.

Attendees:

1. Dr. R. Saravanan – Director (Academics) & IIC President
2. Dr.M.Lakshmikantha Reddy - Principal
3. Dr. S. Sooriya Prabha – Dean R&D & IIC Convener
4. Dr. B Persis Urbana Ivy – Dean , CSE
5. Dr.L.Ramamurthy – HoD, ECE
6. Dr.C.S.Dwaraka Viswanath- HoD, S&H
7. Dr.P.C.Prabhu Kumar- HoD, CSE
8. Dr.J.Balajee – HoD, CSEAI
9. Dr.Giri – Professor, CSE(AI)

Discussion Highlights:

- Dr. R. Saravanan briefed the committee on the **need for a formal I&E policy document** aligned with NISP 2019 to foster a structured innovation ecosystem on campus.
- Dr. S. Sooriya Prabha presented a **template and guidelines** issued by AICTE/Ministry of Education's Innovation Cell.

- It was agreed to include **key thematic areas** such as IPR, Pre-incubation & Incubation support, Start-up Facilitation, Funding, Curriculum Integration, Industry Collaboration, etc.
- Members discussed the **KPIs** to be tracked annually, including:
 - Number of student/faculty startups
 - Number of patents filed/published/granted
 - Number of I&E-related events, workshops, and training
 - External funding attracted for innovation
 - Startups incubated
 - Ideas submitted to national platforms (SIH, Amaravathy Quantum Hackathon, YUKTI, etc.)
- A **timeline** was proposed to finalize the policy by 12.03.2025, followed by an **implementation roadmap**.

Resolutions Passed:

1. A sub-committee was formed to draft the policy document within **7 working days**.
2. Each department will nominate one faculty and one student representative to assist in data gathering and idea collection.
3. KPIs will be reviewed every semester to assess progress.
4. A formal **policy launch event** will be scheduled in March, involving industry and academic stakeholders



IIC, President, MTIET



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