



MOTHER THERESA INSTITUTE OF ENGINEERING AND TECHNOLOGY

Melumoi Post, PALAMANER – 517408, Chittoor Dist.,(A.P.)
Phone: 08579-268589 Cell: 9866888648 email: mtieat@gmail.com Web: mtieat.com

Department of Mechanical Engineering

A

Two Day Professional Development Program

on

Awareness Training on

Machine Shop

(28-10-2016 TO 29-10-2016)



MOTHER THERESA INSTITUTE OF ENGINEERING AND TECHNOLOGY

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Department of Mechanical Engineering

Ref No: MTIET/ME/PDP/2016-2017

Date: 22-10-2016.

From
Head of the Department,
Department of Mechanical Engineering
Mother Theresa Institute of Engineering and Technology
Melumoi, Palamaner

To
The Principal,
MTIET
Palamaner.

Respected Sir,

Sub: Permission to conduct A Two Day Professional Development Program on Basic Awareness Training on Machine Shop-Reg.

I would like to bring a kind notice that to conduct A Two Day Professional Development Program on Basic Awareness Training on Machine Shop for all Non-Teaching members. Here I am requesting you please give permission to conduct training program from 28-10-2016 to 29-10-2016.

Thanking you sir,

Yours sincerely,

[Signature]
HOD/MECH/10/16

HEAD OF THE DEPT.
Mechanical Engineering
Mother Theresa Inst. of Engg. & Tech.
PALAMANER - 517 408.

[Signature]

[Signature]
22/10/16

Principal
Mother Theresa Institute of
Engineering and Technology
Melumoi Post, Palamaner - 517 408



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Department of Mechanical Engineering

Ref No: MTIET/ME/PDP/02/2016-2017

Date: 23-10-2016.

From
Head of the Department,
Department of Mechanical Engineering
Mother Theresa Institute of Engineering and Technology
Palamaner

To
Dr. B. Srinivasa Rao,
Assoc. Professor, Dept. ME.
Madanapalli Institute of Technology and Sciences (MITS)
Madanapalli

Respected Sir,

Sub: Request to act as resource person for A Two Day Professional Development Program on
Awareness Training on Machine Shop-reg

As we are organizing A Two Day Professional Development Program on Awareness
Training on Machine Shop for non- teaching staff members from 28-10-2016 to 29-10-2016. Please
consider this request letter and act as resource person to make the program a grand success.

Thanking you sir,

Yours sincerely, *De* 22/10/16
HOD/MECH

HEAD OF THE DEPT.
Mechanical Engineering
Mother Theresa Inst. of Engg. & Tech.
PALAMANER - 517 408.

ABOUT THE COLLEGE:

Mother Theresa Institute of Engineering & Technology was established in the year 2010 with an objective to impart quality education to students in the fields of Science and Technology. The College is affiliated to Jawaharlal Nehru Technological University ananthapuram(JNTUA) Ananthapur and approved by All India Council for Technical Education (New Delhi). MTIET is located on Madanapalli highway, Near Melumoi 5kms from Palamaner, in serene and lush green surroundings. The institute was founded to educate and empower the youth who play a decisive role in shaping the destiny of the nation. The college has a rich tradition of pursuing Academic Excellence and overall personal growth. This is achieved by providing excellent infrastructure, along with the presence of dedicated and highly qualified, faculty members, who monitor students individually with a single-minded aim of giving students a perfect launchpad to build their future and ensuring an all-round development along with professionalism.

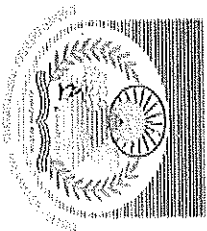
Our vision is to apply the knowledge to expand the personal growth and to create the miscellany of ideas leading to the development of the society. We concentrate on social development, fostering economic competitiveness and to improve the quality of life by merging the professional skills, intellectual capacity and conceptual development with the educational program.

Our mission is to provide such path to the students that will lead them to the invincible heights of knowledge with exemplary professional qualities. Our college program reflects the philosophy that real education is that which converts the students into

the servers of humanity. In our institute, the innovation, creativity, learning and application knowledge are synergically balanced.

ABOUT THE DEPARTMENT:

The Department has always been on a high growth path to keep pace with the ever increasing importance of the major disciplines of study and current technology trends. The Department has strong research programmes leading to PG, degree in all the areas of Computer science and Engineering. A large number of PG. scholars are currently engaged in cutting edge research in the Department. In addition to the well-equipped curriculum related laboratories, the Department has many state of the art facilities for assisting research and development Computer science Technologies.



ATP/ODD DAY PROFESSIONAL DEVELOPMENT
TRAINING ON

AWARNESS TRAINING ON MACHINE

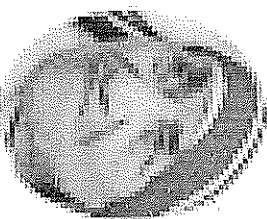
SHOP

(28-10-2016 to 29-10-2016)

Organized by

DEPARTMENT OF MECHANICAL
ENGINEERING

website : www.mttech.edu.in
Phone : 08579 - 268589, 268583

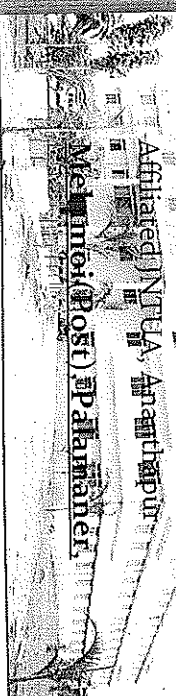


MOTHER THERESA INSTITUTE OF
ENGINEERING & TECHNOLOGY

Approved by AICTE, New Delhi

Affiliated to JNTUA, Ananthapur

Melumoi (Post) P Palamaner



Chittoor(Dist.)-517408

Chief Patrons :

Sri.M.R.Sumil, Chairman

Sri. M. RavindraBabu, Correspondent

Patrons :

Dr. R. Rajendra Reddy, Academic Director

Dr. M. LakshmiKantha Reddy, Principal

Convener :

Dr. D Sreenivasula Reddy, HOD, ME Dept.

Organizing Committee:

Mr.K Rajesh, Assoc. Professor

Mr. V S Sathish Kumar, Asst. Professor

Mr. G Gangaraju, Asst. Professor

MrBRammohan, Asst. Professor

Mr.R.Satheesh, Asst. Professor

REGISTRATION FEE:

Non-Teaching Staff

:Rs.200

HOW TO APPLY

Interested persons are requested to fill in the registration form and send it to the address given below along with a crossed demand draft drawn in favour of the Principal, MTIET, PALAMANER,

ACCOMMODATION

Free accommodation will be provided for outstation participants at our college hostels on request.

Cell : 9494454734

e-mail : mtietat@gmail.com

REGISTRATION FORM

**A TWO DAY PROFESSIONAL DEVELOPMENT
TRAINING ON**

**AWARNESS TRAINING ON MACHINE
SHOP**

(28-10-2016 to 29-10-2016)

Name: _____

Gender: _____

Designation: _____

Organization: _____

Address for Correspondence: _____

Phone: (O) _____ (R) _____

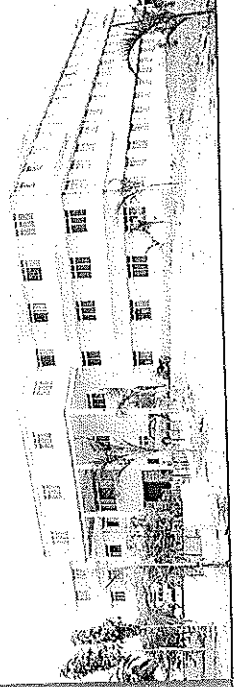
Payment Details:

DD No: _____ Date: _____

Amount: Rs. _____ Drawn on: _____

Place: _____

Date: _____
Applicant's Signature





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Phone: 08579-268589 Cell: 9866888648 email: mtieat@gmail.com Web: mtieat.com

Department of Mechanical Engineering

Date: 26-10-2016.

Ref No: MTIET/ME/PDP/CIRCULAR/2016-2017

CIRCULAR

All Non-Teaching members are informed that the department of Mechanical Engineering organizing A Two Days Professional Development Program on Awareness Training on Machine Shop from 28-10-2016 to 29-10-2016. All are requested to register their names at co-ordinator on or before 27-10-2016.

Co-Ordinator: V S Satheesh kumar

9966480236

[Signature]
HOD/MECH 26/10/16

HEAD OF THE DEPT.
Mechanical Engineering
Mother Theresa Inst. of Engg. & Techn.
PALAMANER - 517 408

Copy To: Circulate to Non teaching staffs,
Copy to file.

[Signature] (Sreenivasulu Reddy)
[Signature] (Bavaji)
[Signature] (Rafi)



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Department of Mechanical Engineering

A TWO DAY PROFESSIONAL DEVELOPMENT TRAINING ON

AWARNSS TRAINING ON MACHINE SHOP

(28-10-2016 to 29-10-2016)

SCHEDULE

DATE	TIME	EVENT	VENUE
28-10-2016	9:10am – 9:45 am	Registration	Reception
	9:45 am – 10:30 am	Inauguration	Visvesvaraya Seminar Hall
	10:30 am – 11:30 am	Session-1	
	11:30 am – 11:45 am	TEA BREAK	
	11:45 am – 1:10 pm	Session -2	
	1:10 pm – 1:55 pm	LUNCH BREAK	
	1:55 pm – 3:10 pm	Session – 3 (Practice Session)	CP LAB
	3:10 pm – 3:25 pm	TEA BREAK	
	3:25 pm – 4:30 pm	Session – 4 (Practice Session)	CP LAB

DATE	TIME	EVENT	VENUE
29-10-2016	09:30 am – 11:30 am	Session-1	
	11:30 am – 11:45 am	TEA BREAK	
	11:45 am – 1:10 pm	Session -2	
	1:10 pm – 1:55 pm	LUNCH BREAK	
	1:55 pm – 3:10 pm	Session – 3 (Practice Session)	NET LAB
	3:10 pm – 3:25 pm	TEA BREAK	
	3:25 pm – 4:30 pm	Session – 4 (Practice Session)	NET LAB

[Signature]
HOD/MECH
HEAD OF THE DEPT.
Mechanical Engineering
Mother Theresa Inst. of Engg. & Tech.,
PALAMANER - 517 408.



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AWARNNESS TRAINING ON MACHINE SHOP
(28-10-2016 to 29-10-2016)

Attendance

S.NO	NAME OF THE NON-TEACHING FACULTY	DEPARTMENT	28-10-2016		29-10-2016	
			FN	AN	FN	AN
1	Masikam S	ME	m	m	m	m
2	K.V.S. Prasad	ME	P	P	P	P
3	V.Suman	ME	§	§	§	§
4	Murugeshan	ECE	M	M	M	M
5	Anand Reddy	Civil	A	A	A	A
6	Munwar Basha	ECE	M	M	M	M

D
HOD/MECH/20/10/2016

Mother Theresa Institute of Engineering and Technology
Mechanical Engineering
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AWARNES TRAINING ON MACHINE SHOP

(28-10-2016 to 29-10-2016)

REGISTRATION FORM

S.NO	NAME OF THE NON-TEACHING STAFF	DEPARTMENT	SIGNATURE
1.	S. Moolham	ME	S. My
2.	K. V. S. Prasad	ME	K. V. S.
3.	V. Suman	ME	V. S.
4.	M. Suresh Kumar	ECE	M. Suresh Kumar
5.	Anand Reddy	Civil	Anand
6.	M. Mani Prasad	ECE	M. Mani


COORDINATOR


HOD/MECH
HEAD OF THE DEPT.
Mechanical Engineering
Mother Theresa Inst. of Engg. & Tech.
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A TWO DAY PROFESSIONAL DEVELOPMENT TRAINING ON

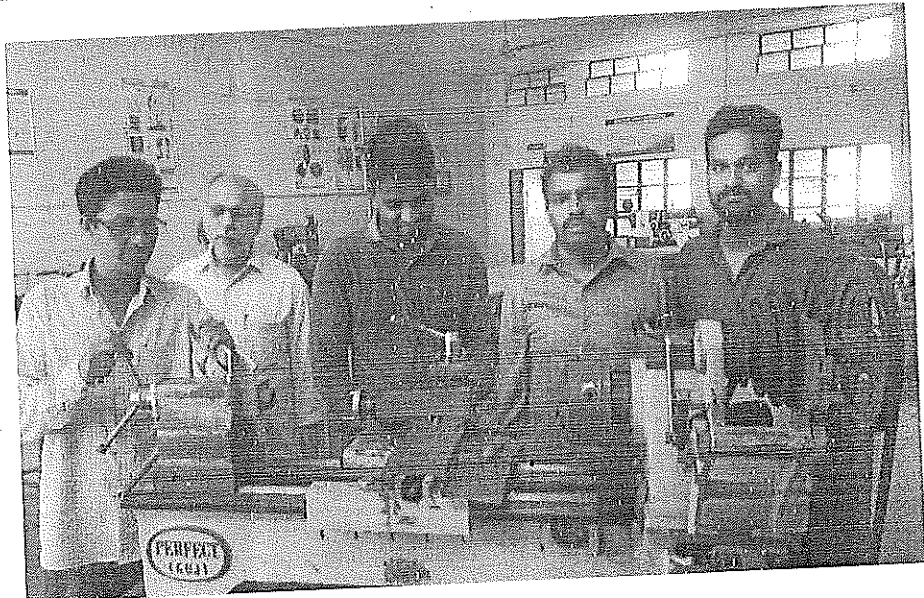
AWARNSS TRAINING ON MACHINE SHOP

(28-10-2016 to 29-10-2016)

Report

The Department of mechanical Engineering, of, Mother Teresa Institute of Engineering and Technology, Palamaner has organized a two day professional development program on “Awarness Training on Machine Shop” during 28-29th October 2016 with an aim of getting non teaching staffs working in the area of machine shops in any department under one platform to emphasize the importance of this area of training and développement.

For this program six non teaching staffs are participated. Particularly training focused on maintenance of various kinds of machines and their tools.



Saltan
CO-ORDINATOR 28/10/16



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Department of Mechanical Engineering

A TWO DAY PROFESSIONAL DEVELOPMENT TRAINING ON
AWARENESS TRAINING ON MACHINE SHOP
(28-10-2016 to 29-10-2016)

Feedback Form

Name of the Non-Teaching staff: *S. Masikan*

Department: *ME*

Choose:

- 5- Excellent
- 4- Very Good
- 3- Good
- 2- Fair
- 1- Poor

S.No	Description	5	4	3	2	1
1	Organization of Subject in Logical Sequence	✓				
2	Clarity and audibility of Speech		✓			
3	Method of Explanation with proper Illustrations & Examples			✓		
4	Demonstration of Exercises in Lab		✓			
5	Way of Raising doubts & Effective clarification of doubts	✓				
6	Relevance of the lecture to the topic announced		✓			
7	Overall Performance		✓			

Suggestions if any:

Mj
Signature



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Department of Mechanical Engineering

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AWARNESS TRAINING ON MACHINE SHOP

(28-10-2016 to 29-10-2016)

Feedback Form

Name of the Non-Teaching staff: *K.V.S Prasad*

Department: *ME*

Choose:

- 5- Excellent
- 4- Very Good
- 3- Good
- 2- Fair
- 1- Poor

S.No	Description	5	4	3	2	1
1	Organization of Subject in Logical Sequence		✓			
2	Clarity and audibility of Speech	✓				
3	Method of Explanation with proper Illustrations & Examples			✓		
4	Demonstration of Exercises in Lab	✓				
5	Way of Raising doubts & Effective clarification of doubts			✓		
6	Relevance of the lecture to the topic announced		✓			
7	Overall Performance	✓				

Suggestions if any:

[Signature]
Signature



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Department of Mechanical Engineering

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(28-10-2016 to 29-10-2016)

Feedback Form

Name of the Non-Teaching staff: *V-Suman*

Department: *ME*

Choose:

- 5- Excellent
- 4- Very Good
- 3- Good
- 2- Fair
- 1- Poor

S.No	Description	5	4	3	2	1
1	Organization of Subject in Logical Sequence	✓				
2	Clarity and audibility of Speech			✓		
3	Method of Explanation with proper Illustrations & Examples		✓			
4	Demonstration of Exercises in Lab	✓				
5	Way of Raising doubts & Effective clarification of doubts		✓			
6	Relevance of the lecture to the topic announced		✓			
7	Overall Performance		✓			

Suggestions if any:


Signature



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Department of Mechanical Engineering

A TWO DAY PROFESSIONAL DEVELOPMENT TRAINING ON
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(28-10-2016 to 29-10-2016)

Feedback Form

Name of the Non-Teaching staff: *Murugesham*

Department: *ECG*

Choose:

- 5- Excellent
- 4- Very Good
- 3- Good
- 2- Fair
- 1- Poor

S.No	Description	5	4	3	2	1
1	Organization of Subject in Logical Sequence	✓				
2	Clarity and audibility of Speech			✓		
3	Method of Explanation with proper Illustrations & Examples		✓			
4	Demonstration of Exercises in Lab	✓				
5	Way of Raising doubts & Effective clarification of doubts			✓		
6	Relevance of the lecture to the topic announced		✓			
7	Overall Performance	✓				

Suggestions if any:

Murugesham
Signature



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A TWO DAY PROFESSIONAL DEVELOPMENT TRAINING ON

AWARNESS TRAINING ON MACHINE SHOP
(28-10-2016 to 29-10-2016)

Feedback Form

Name of the Non-Teaching staff: *Anand Reddy*

Department: *Civil*

Choose:

- 5- Excellent
- 4- Very Good
- 3- Good
- 2- Fair
- 1- Poor

S.No	Description	5	4	3	2	1
1	Organization of Subject in Logical Sequence		✓			
2	Clarity and audibility of Speech			✓		
3	Method of Explanation with proper Illustrations & Examples	✓				
4	Demonstration of Exercises in Lab		✓	✓		
5	Way of Raising doubts & Effective clarification of doubts	✓				
6	Relevance of the lecture to the topic announced		✓			
7	Overall Performance		✓			

Suggestions if any:

Anand Reddy
Signature



MOTHER THERESA INSTITUTE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE, Affiliated to JNTUA, Anantapuramu, Accredited by NAAC & Certified by ISO 9001:2015

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AWARNESS TRAINING ON MACHINE SHOP

(28-10-2016 to 29-10-2016)

Feedback Analysis

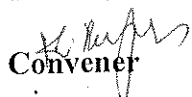
Number of submitted Feedback Forms: 6


Total number of Points: 30

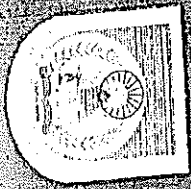
S.No	Description	Excellent	Very Good	Good	Fair	Poor	%
1	Organization of Subject in Logical Sequence.	3	3	0	0	0	90
2	Clarity and audibility of Speech	4	2	0	0	0	93.3
3	Method of Explanation with proper Illustrations & Examples	2	4	0	0	0	86.67
4	Demonstration of Exercises in Lab	4	1	1	0	0	90
5	Way of Raising doubts & Effective clarification of doubts	3	3	0	0	0	90
6	Relevance of the lecture to the topic announced	4	1	1	0	0	90
7	Overall Performance	4	2	0	0	0	93.3
Total							90.46

- Total Points ≥ 90 → Excellent (5 Points)
 Total Points ≥ 80 → Very Good (4 Points)
 Total Points ≥ 70 → Good (3 Points)
 Total Points ≥ 50 → Fair (2 Points)
 Total Points ≤ 49 → Poor (1 Points)

Feedback analysis report: The PROGRAM was good based on the feedback percentage that was given by the staff.


Convener


 HEAD OF THE DEPT.
 Mechanical Engineering
 Mother Theresa Inst. of Engg. & Tech.,
 PALAMANER - 517 408.

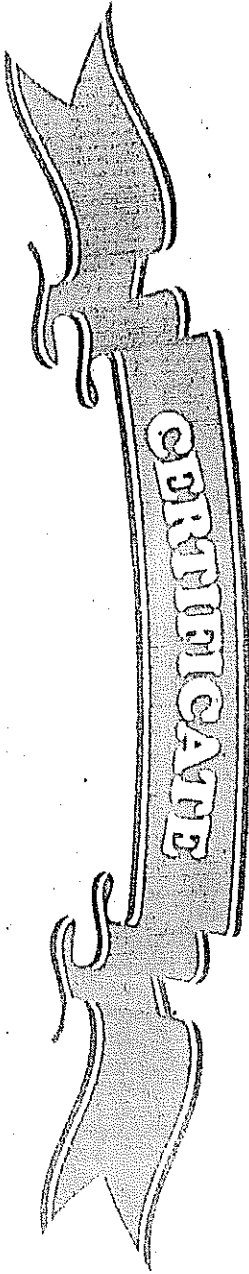


Mother Theresa Institute of Engineering and Technology

(Approved by AICTE, New Delhi and Affiliated to JNTUA, Anantapuramu)

Melumoi (Post), Palamaner-517408, Chittoor Dist., A.P.

Website: www.mtitech.edu.in email: mtieat@gmail.com ☎ 08579 268589

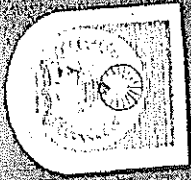


This is to certify that Mr. Anand Reddy Dept of Civil Engg has participated in A Professional Development Program on "Awareness Training on Machine Shop" from 28/10/2016 to 29/10/2016 Organized by Mechanical Engineering Department

Signature

Co-Ordinator

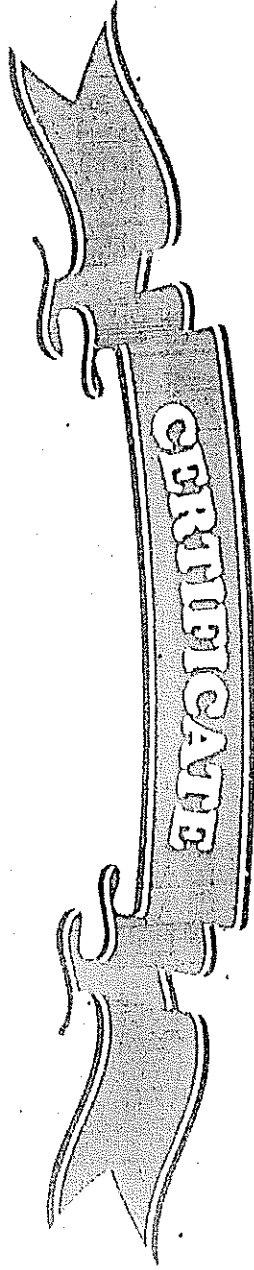
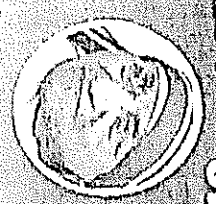
Principal



Mother Theresa Institute of Engineering and Technology

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Melumoi (Post), Palamaner-517408, Chittoor Dist., A.P.

Website: www.mtitech.edu.in email: mtieat@gmail.com 08579 268589



This is to certify that Mr. S. Manikam Dept of MECH has participated
in A Professional Development Program on "Awareness Training on Machine Shop"
from 28/10/2016 to 29/10/2016 Organized by Mechanical Engineering Department

Principal

Co-Ordinator