



# MOTHER THERESA INSTITUTE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE, New Delhi::Affiliated to JNTUA, Ananthapuramu  
Melumoi (Post), Palamaner, Chittoor(Dist.)- 517408.



Ref. No.: MTIET/17-GOVERNING COUNCIL/MOM/2017-18

Date: 03-07-2017

## 17<sup>th</sup> GOVERNING COUNCIL MEETING

### MINUTES OF THE MEETING

AY: 2017-18, I Sem  
Date: 03-07-2017

Venue: Board Room  
Time: 11.00AM

\* \* \* \* \*

The Chairman of the council addressed the members assembled by welcome address.

The details of members present are as follows:

S. No	Name of the Member	Designation	Role	Sign
1	Sri M Ravindra Babu	Secretary & Correspondent	Chairman	<i>M. Ravindra Babu</i>
2	Dr R Rajendra Reddy	Academic Director	Member	<i>R. Rajendra Reddy</i>
3	Dr M Lakshmi Kantha Reddy	Principal	Member & Secretary	<i>M. Lakshmi Kantha Reddy</i>
4	Sri B B C O Prasad	HOD, Dept. of CE	Member	<i>B. B. C. O. Prasad</i>
5	Sri K Krishna Reddy	HOD, Dept. of EEE	Member	<i>K. Krishna Reddy</i>
6	Dr D Sreenivasula Reddy	HOD, Dept. of ME	Member	<i>D. Sreenivasula Reddy</i>
7	Sri G Sankarappa	HOD, Dept. of ECE	Member	<i>G. Sankarappa</i>
8	Sri K Lakshmaiah	HOD, Dept. of CSE	Member	<i>K. Lakshmaiah</i>
9	Dr K J Philip	HOD, Dept. of H&S	Member	<i>K. J. Philip</i>
10	Sri K Lokesh	Examination Branch I/C	Member	<i>K. Lokesh</i>
11	Sri A Reddy Prasad	Placement Officer	Member	<i>A. Reddy Prasad</i>
12	Sri Jerome Melkissidak	Industry Member (HR)	Member	<i>J. Melkissidak</i>
13	Dr N Raja Kumar	Local Society Member	Member	<i>N. Raja Kumar</i>
14	Sri Y Yatheeshwar Reddy	Parent	Member	<i>Y. Yatheeshwar Reddy</i>
15	Ms S Amrin	Alumni	Member	<i>S. Amrin</i>

Members absent: NIL

### The discussion of the agenda and resolutions of the meeting are as follows:

#### Item1 :

#### **Ratification of annual action taken report for the academic year: 2016-17**

#### Resolution:

Annual action taken report was reviewed and is approved / accepted.

#### Item2 :

#### **Faculty participation towards curriculum development and assessment**

#### Resolution:

The committee is satisfied with the faculty participation as member in

- Academic council / BoS of other instructions of affiliating university or autonomous institutions to Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
- External question paper setter for UG/PG programs
- Assessment /evaluation process and advised to have active role.



**Item3:****Conduction & approval of Choice Based Credit System (CBCS)/ elective course system, Value added / Add-on /Certificate / special programmes****Resolution:**

The HODs are requested to conduct Value added / Add-on/Certificate programmes with the support of faculty to enhance the knowledge level of students by developing

- Syllabus of Value added / Add-on/Certificate programs with the minimum duration of 30 hours.
- Course codes for Value added / Add-on/Certificate programs.
- Based on the institution assesses, the learning levels of the students must be analyzed and should organize special programmes for advanced learners and slow learners.
- The Following Programmes in Choice Based Credit System (CBCS)/ elective course system are discussed and approved. The elective courses are chosen by the choice of students.

S. No	Academic Year	Regulation	Year & Semester	Branch	Course Code	Course Name
1	2017-18	R15	III-I	CIVIL	15A01507	WATER HARVESTING AND CONSERVATION
2	2017-18	R15	III-I	EEE	15A04510	DIGITAL CIRCUITS AND SYSTEMS
3	2017-18	R15	III-I	ME	15A03505	ENTREPRENEURSHIP
4	2017-18	R15	III-I	ECE	15A04506	MEMS & MICROSYSTEMS
5	2017-18	R15	III-I	CSE	15A05507	R PROGRAMMING
6	2017-18	R13	IV-I	CIVIL	13A01704	DESIGN & DRAWING OF IRRIGATION STRUCTURES
7	2017-18	R13	IV-I	CIVIL	13A01707	BRIDGE ENGINEERING
8	2017-18	R13	IV-I	EEE	13A02705	ENERGY AUDITING & DEMAND SIDE MANAGEMENT
9	2017-18	R13	IV-I	EEE	13A02708	POWER QUALITY
10	2017-18	R13	IV-I	ME	13A03705	AUTOMOBILE ENGINEERING
11	2017-18	R13	IV-I	ME	13A03710	PRODUCTION & OPERATIONS MANAGEMENT
12	2017-18	R13	IV-I	ECE	13A04704	DIGITAL IMAGE PROCESSING
13	2017-18	R13	IV-I	ECE	13A04706	WIRELESS COMMUNICATION
14	2017-18	R13	IV-I	CSE	13A05704	HUMAN COMPUTER INTERACTION
15	2017-18	R13	IV-I	CSE	13A05707	ARTIFICIAL INTELLIGENCE
16	2017-18	R15	III-II	CIVIL	15A01607	DISASTER MANAGEMENT & MITIGATION
17	2017-18	R15	III-II	EEE	15A02606	OPTIMIZATION TECHNIQUES
18	2017-18	R15	III-II	ME	15A03606	NON CONVENTIONAL SOURCE OF ENERGY
19	2017-18	R15	III-II	ECE	15A04605	MATLAB PROGRAMMING
20	2017-18	R15	III-II	CSE	15A05606	ARTIFICIAL INTELLIGENCE
21	2017-18	R13	IV-II	CIVIL	13A01802	ENVIRONMENTAL IMPACT ASSESSMENT AND MANAGEMENT
22	2017-18	R13	IV-II	CIVIL	13A01804	ADVANCED STRUCTURAL ENGINEERING
23	2017-18	R13	IV-II	CIVIL	13A01805	PRE STRESSED CONCRETE
24	2017-18	R13	IV-II	EEE	13A02801	INSTRUMENTATION
25	2017-18	R13	IV-II	EEE	13A02804	ENERGY RESOURCES & TECHNOLOGY
26	2017-18	R13	IV-II	EEE	13A04703	EMBEDDED SYSTEMS
27	2017-18	R13	IV-II	ME	13A03801	INDUSTRIAL ENGINEERING
28	2017-18	R13	IV-II	ME	13A03806	ENERGY MANAGEMENT
29	2017-18	R13	IV-II	ME	13A03807	MODERN MANUFACTURING METHODS



30	2017-18	R13	IV-II	ECE	13A04802	ADVANCED 3G & 4G WIRELESS COMMUNICATIONS
31	2017-18	R13	IV-II	ECE	13A04804	RF INTEGRATED CIRCUITS
32	2017-18	R13	IV-II	ECE	13A04805	PATTERN RECOGNITION & APPLICATION
33	2017-18	R13	IV-II	CSE	13A05801	MOBILE COMPUTING
34	2017-18	R13	IV-II	CSE	13A05803	PARALLEL ALGORITHMS
35	2017-18	R13	IV-II	CSE	13A05806	PYTHON PROGRAMMING

- The following submitted Programmes in which Value added / Add-on /Certificate / special programmes are discussed and approved.

S. No	Academic Year	Year & Semester	Department	Course Code	Name of the Value added Program
1	2017-18	II-I	CE	1701VAC03	PRIMAVERA
2	2017-18	III-I	CE	1701VAC02	REVIT SOFTWARE
3	2017-18	IV-I	CE	1701VAC01	PIXAL 2D SOFTWARE
4	2017-18	II-I	EEE	1702VAC01	PROGRAMMABLE LOGIC CONTROLLER
5	2017-18	III-I	EEE	1702VAC02	INTERNET OF THINGS(IOT)
6	2017-18	IV-I	EEE	1702VAC03	MATLAB
7	2017-18	II-I	ME	1703VAC03	COMPUTER NUMERICAL CONTROL PROGRAMMING
8	2017-18	III-I	ME	1703VAC02	HYPERMESH
9	2017-18	IV-I	ME	1703VAC01	PRO ENGINEER
10	2017-18	II-I	ECE	1704VAC03	MATLAB PROGRAMMING
11	2017-18	III-I	ECE	1704VAC01	VLSI DESIGN AND SIMULATION
12	2017-18	IV-I	ECE	1704VAC02	CELLULAR AND MOBILE COMMUNICATION
13	2017-18	II-I	CSE	1705VAC03	UNIX PROGRAMMING
14	2017-18	III-I	CSE	1705VAC02	PYTHON PROGRAMMING
15	2017-18	IV-I	CSE	1705VAC01	DATA SCIENCE AND BIG DATA ANALYTICS
16	2017-18	I-I	H&S	1700VAC01	APPLICATIONS OF DIFFERENTIATION AND INTEGRATION

#### **Item4:**

##### **Courses related to experiential learning**

##### **Resolution:**

- The committee has suggested to follow the courses as per the University regulations.
- To meet the real time needs, it is suggested to divide the regular curriculum courses into stream wise categories and mapped to respective area of project work/ field work/ internships.
- It is also suggested to motivate the students to undertake internships

#### **Item 5:**

##### **Student admissions**

##### **Resolution:**

Discussion on student admissions is concentrated on seats filled against reserved category as per GO (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) towards admission strength is satisfied.

**Item 6:****Faculty Recruitment****Resolution:**

To increase the quality, it is instructed to maintain

- Minimum student- full time faculty ratio according to the AICTE norms.
- Ratio of mentor to students for academic and other related issues is 1:15.

It is advised to maintain the faculty retention to increase the average teaching experience of full time teachers in the same institution

**Item 7:****Students quality improvement programmes****Resolution:**

It is suggested to conduct more number of Seminars/ conferences /workshops / entrepreneurship and Intellectual Property Rights programmes by the institution.

**Item 8:****Paper and book publications****Resolution:**

All the staff members are advised to publish

- The research papers in the reputed journals notified on UGC website /in which the impact factor is high (National / International).
- Books and chapters in edited volumes/books.
- Papers published in national/ international conferences.

**Item 9:****Extension and outreach programs****Resolution:**

- The NSS team is suggested to plan to conduct the extension activities, which are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development/ benefit of the society.
- The team should conduct the extension activities in such way that, receive the awards and recognitions received from government/ government recognized bodies.
- The extension and outreach Programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. may be organized in collaboration with industry, community and NGOs

**Item 10:****Adequate infrastructure, physical and ICT- enabled facilities****Resolution:**

It is instructed to maintain adequate infrastructure and physical facilities

- For teaching- learning. viz., classrooms, laboratories, computing equipment
- For cultural activities, sports, games (indoor, outdoor), gymnasium, yoga etc.
- Classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc..

It is decided that, the internet bills under the name of Holy Cross Educational Society are belongs to MTIET only.

**Item 11:****Capacity building and skills enhancement initiatives****Resolution:**

All the students are instructed to enroll in

- Soft skills
- Language and communication skills



- Life skills (Yoga, physical fitness, health and hygiene)
- ICT/computing skills programs.

Students benefitted programs towards guidance for competitive examination, career counseling etc..are organized.

**Item 12:**

**Transparent mechanism for student & staff grievances**

**Resolution:**

The discussion is approved

- The Implementation of guidelines of statutory/ regulatory bodies
- Organization wide awareness and undertakings on policies with zero tolerance
- Timely redressal of the grievances through appropriate committees

**Item 13:**

**Placements & higher education**

**Resolution:**

It is concluded to concentrate on,

- The placement of outgoing students
- The higher education of outgoing students
- students qualified in state/national/ international level examinations

**Item 14:**

**Alumni activities**

**Resolution:**

It is instructed to make active functioning of the Alumni activities.

Also suggested the registered Alumni Association contributes significantly for the development of the institution through financial and/or other support services

**Item 15:**

**Committees for effective management & approval**

**Resolution:**

It is made mandatory for effective implementation of activities of established committees and the established committees are as follows

- IQAC
- Examination cell
- College academic committee
- Training and Placement cell
- Student Discipline committee
- Employee Welfare committee
- Library Committee
- NSS Cell
- Extracurricular Activities Committee
- Anti-Ragging committee
- Grievance & Redressal cell
- Extension activities committee
- Women Empowerment Cell
- SC/ST Committee
- Career Guidance Committee
- Finance Committee

\*The submitted committees list(s) are approved.

**Item 16:****Policies for academic and administration & approval****Resolution:**

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc...

It is resolved by the development and implementation of the following policies

- Government reservation policy for admission to higher education
- Policy document of the HEI for award of scholarships and free-ships by the government.
- policy document of the HEI for award of scholarships and free-ships by the institution
- Policy document on e- governance.
- Policy document on providing financial support to teachers.
- Policy document on disabled-friendly, barrier free environment
- Policy document on code of ethics (students, teachers, administrators & other staff and awareness)

\*The submitted policies are discussed and approved

**Item 17:****e- Governance in areas of operation****Resolution:**

It is concluded that, the e- governance has to be implemented in the areas of Administration, Finance & Accounts, Examination, Student Admission & Support; and has to function with effective operation / utilization.

**Item 18:****Welfare measures for staff****Resolution:**

It is suggested to impalement effective welfare measures for teaching and non- teaching staff.

**Item 19:****Financial support for faculty****Resolution:**

It is resolved by providing the financial support to the faculty

- To attend conferences
- To attend workshops
- Towards membership fee of professional bodies
- Paper publication in reputed journals
- Innovative projects

**Item 20:****Quality improvement programmes for teaching and non teaching staff****Resolution:**

It is informed to conduct professional development / administrative training programs by the institution for teaching and non teaching staff during the year.

It may include faculty undergoing online/face-to-face

- Faculty Development Programmes (FDP)
- Professional Development Programmes
- Orientation / Induction Programmes
- Refresher Course
- Short Term Course etc.



**Item 21:****Quality assurance initiatives of the institution****Resolution:**

It is resolved with the implementation of following quality assurance initiatives:

- Regular meetings of Internal Quality Assurance Cell
- Feedback collected, analyzed and used for improvements
- Collaborative quality initiatives with other institution(s)

**Item 22:****Energy & Water conservation****Resolution:**

It is suggested to concentrate on renewable energy sources for alternate sources of energy and energy conservation, which may includes

- Solar energy
- Use of LED bulbs
- Power efficient equipment etc..

Even though water conservation facilities are available in the institution, once again it is suggested to focus on

- Rain water harvesting
- Bore-well
- Open well recharge
- Construction of tanks and bunds
- Waste water recycling
- Maintenance of water bodies and distribution system in the campus

It is also suggested to conduct awareness programmes on Energy & Water conservation

**Item 23:****Green campus initiatives****Resolution:**

It is resolved by providing the

- Restricted entry of automobiles
- Battery-powered vehicles
- Pedestrian- friendly pathways
- Ban on the use of Plastics
- Landscaping with trees and plants

It is also suggested to conduct awareness programmes on Green campus initiatives.

**Item 24:****Campus environmental promotion activities****Resolution:**

It is suggested to conduct environmental promotion activities beyond the campus to receive clean and green recognitions/ awards

**Item 25:****Disabled-friendly environment****Resolution:**

It is made mandatory that, the institution provide disabled-friendly, barrier free environment by

- Built environment with ramps for easy access to classrooms.
- Disabled- friendly washrooms
- Signage including tactile path, lights, display boards and signposts

- Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen- reading software, mechanized equipment.
- Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading etc.

**Item 26:**

**Code of conduct & approval**


Resolution:

It is mandatory to the institution to follow / proceed with prescribed code of conduct for students, teachers, administrators and other staff, it will be effective by

- The code of conduct is displayed on the Website.
- Committee to monitor adherence to the code of conduct.
- Organizing professional ethics programmes for students, teachers, administrators and other staff awareness programmes on Code of Conduct

\*The submitted code of conduct is discussed and approved

The meeting is successfully completed with the closing remarks by the Chairman and Secretary.

  
PRINCIPAL  
PRINCIPAL  
Mother Theresa Institute of  
Engineering and Technology  
PALAMANER - 517 405



  
CHAIRMAN  
CORRESPONDENT  
Mother Theresa Institute of  
Engineering and Technology  
PALAMANER - 517 405





# MOTHER THERESA INSTITUTE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE, New Delhi::Affiliated to JNTUA, Ananthapuramu  
Melumoi (Post), Palamaner, Chittoor (Dist.) – 517408.



Ref. No.: MTIET/18-GOVERNING COUNCIL/MOM/2017-18

Date: 05-09-2017

## 18<sup>th</sup> GOVERNING COUNCIL MEETING

### MINUTES OF THE MEETING

AY: 2017-18, I Sem  
Date: 05-09-2017

Venue: Board Room  
Time: 11.00AM

\* \* \* \* \*

The Chairman of the council addressed the members assembled by welcome address.

The details of members present are as follows:

S. No	Name of the Member	Designation	Role	Sign
1	Sri M Ravindra Babu	Secretary & Correspondent	Chairman	
2	Dr R Rajendra Reddy	Academic Director	Member	
3	Dr M Lakshmi Kantha Reddy	Principal	Member & Secretary	
4	Sri B B C O Prasad	HOD, Dept. of CE	Member	
5	Sri K Krishna Reddy	HOD, Dept. of EEE	Member	
6	Dr D Sreenivasula Reddy	HOD, Dept. of ME	Member	
7	Sri G Sankarappa	HOD, Dept. of ECE	Member	
8	Sri K Lakshmaiah	HOD, Dept. of CSE	Member	
9	Dr K J Philip	HOD, Dept. of H&S	Member	
10	Sri K Lokesh	Examination Branch I/C	Member	
11	Sri A Reddy Prasad	Placement Officer	Member	
12	Sri Jerome Melkisdak	Industry Member (HR)	Member	
13	Dr N Raja Kumar	Local Society Member	Member	
14	Sri Y Yatheeshwar Reddy	Parent	Member	
15	Ms S Amrin	Alumni	Member	

Members absent: NIL

### The discussion of the agenda and resolutions of the meeting are as follows:

#### Item 1:

#### **Student feedback analysis**

#### Resolution:

It is resolved by collecting the feedback twice in the semester on

- Faculty
- Curriculum

from the stakeholders like students, teachers, employers, Alumni.

It is also advised to upload the feedback form in college website. The report should be analyzed and action taken report of the same should be maintained.

**Item 2:**

**Student result analysis**

**Resolution:**

The discussion towards performance of the students in the university examinations is concluded to increase the pass percentage, even though the result analysis it is satisfied.

**Item 3:**

**Industry Institution Interaction**

**Resolution:**

It is advised to develop collaborations/ linkages/ MoUs with the institutions of national, international importance, other universities, industries, corporate houses etc... academic year wise.

**Item 4:**

**Students benefited by scholarships**

**Resolution:**

Discussion on students benefited by scholarships and free-ships provided by

- The Government
- The institution / non- government agencies is analyzed.

Satisfied with the institution /management scholarships and free-ships; and advised to follow the policy strictly.

**Item 5:**

**Transparent mechanism for student & staff grievances**

**Resolution:**

As there are no amendments, the committee resolved to continue with the same (Ref. No.: MTIET/ 17-GOVERNING COUNCIL/MOM/2017-18).

**Item 6:**

**Sports/cultural activities**

**Resolution:**

It is advised to concentrate extra-curricular activities and motivate students to participate in

- Sports/cultural activities at university / state / national / international level.
- sports and cultural events/competitions at Institution level

The meeting is successfully completed with the closing remarks by The Chairman and Secretary.

*M. J. 5/9/17*  
PRINCIPAL  
Mother Theresa Institute of  
Engineering and Technology  
PALAMANER - 517 408



*M. J. 5/9/17*  
CHAIRMAN  
CORRESPONDENT  
Mother Theresa Institute of  
Engineering and Technology  
PALAMANER - 517 408





# MOTHER THERESA INSTITUTE OF ENGINEERING AND TECHNOLOGY

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Ref. No.: MTIET/19-GOVERNING COUNCIL/MOM/2017-18

Date: 05-12-2017

## 19<sup>th</sup> GOVERNING COUNCIL MEETING

### MINUTES OF THE MEETING

AY: 2017-18, II Sem

Date: 05-12-2017

Venue: Board Room

Time: 11.00AM

\* \* \* \* \*

The Chairman of the council addressed the members assembled by welcome address.

The details of members present are as follows:

S. No	Name of the Member	Designation	Role	Sign
1	Sri M Ravindra Babu	Secretary & Correspondent	Chairman	
2	Dr R Rajendra Reddy	Academic Director	Member	
3	Dr M Lakshmi Kantha Reddy	Principal	Member & Secretary	
4	Sri B B C O Prasad	HOD, Dept. of CE	Member	
5	Sri K Krishna Reddy	HOD, Dept. of EEE, IQAC Coordinator	Member	
6	Dr D Sreenivasula Reddy	HOD, Dept. of ME	Member	
7	Sri G Sankarappa	HOD, Dept. of ECE	Member	
8	Sri K Lakshmaiah	HOD, Dept. of CSE	Member	
9	Dr K J Philip	HOD, Dept. of H&S	Member	
10	Sri K Lokesh	Examination Branch I/C	Member	
11	Sri A Reddy Prasad	Placement Officer	Member	
12	Sri Jerome Melkisdak	Industry Member (HR)	Member	
13	Dr N Raja Kumar	Local Society Member	Member	
14	Sri Y Yatheeshwar Reddy	Parent	Member	

The details of members absent are as follows:

S. No	Name of the Member	Designation	Role
1	Ms S Amreen	Alumni	Member

The discussion of the agenda and resolutions of the meeting are as follows:

#### Item 1:

#### **Courses related to experiential learning**

#### Resolution:

- To meet the real time needs, it is suggested to divide the regular curriculum courses into stream wise categories and mapped to respective area of project work/ field work/ internships.
- It is also suggested to motivate the students to undertake internships

**Item 2:**

**Faculty Recruitment**

**Resolution:**

As there are no amendments, the committee resolved to continue with the same (Ref. No.: MTIET/17-GOVERNING COUNCIL/MOM/2017-18).

**Item 3:**

**Transparent mechanism for student & staff grievances**

**Resolution:**

As there are no amendments, the committee resolved to continue with the same (Ref. No.: MTIET/17-GOVERNING COUNCIL/MOM/2017-18).

**Item 4:**

**Placements & higher education**

**Resolution:**

It is concluded to concentrate on,

- The placement of outgoing students
- The higher education of outgoing students
- students qualified in state/national/ international level examinations

**Item 5:**

**Financial support for faculty**

**Resolution:**

As there are no amendments, the committee resolved to continue with the same (Ref. No.: MTIET/17-GOVERNING COUNCIL/MOM/2017-18).


**Item 6:**

**Quality improvement programmes for teaching and non teaching staff**

**Resolution:**

As there are no amendments, the committee resolved to continue with the same (Ref. No.: MTIET/17-GOVERNING COUNCIL/MOM/2017-18).

The meeting is successfully completed with the closing remarks by The Chairman and Secretary.

  
PRINCIPAL  
Mother Theresa Institute of  
Engineering and Technology  
PALAMANER - 517 408



  
CHAIRMAN  
CORRESPONDENT  
Mother Theresa Institute of  
Engineering and Technology  
PALAMANER - 517 408





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Ref. No.: MTIET/20-GOVERNING COUNCIL/MOM/2017-18

Date: 06-03-2018

## 20<sup>th</sup> GOVERNING COUNCIL MEETING

### MINUTES OF THE MEETING

AY: 2017-18, II Sem

Date: 06-03-2018

Venue: Board Room

Time: 11.00AM

\* \* \* \* \*

The Chairman of the council addressed the members assembled by welcome address.

The details of members present are as follows:

S. No	Name of the Member	Designation	Role	Sign
1	Sri M Ravindra Babu	Secretary & Correspondent	Chairman	<i>M. Ravindra Babu</i>
2	Dr R Rajendra Reddy	Academic Director	Member	<i>R. Rajendra Reddy</i>
3	Dr M Lakshmi Kantha Reddy	Principal	Member & Secretary	<i>M. Lakshmi Kantha Reddy</i>
4	Sri B B C O Prasad	HOD, Dept. of CE	Member	<i>B. B. C. O. Prasad</i>
5	Sri K Krishna Reddy	HOD, Dept. of EEE, IQAC Coordinator	Member	<i>K. Krishna Reddy</i>
6	Dr D Sreenivasula Reddy	HOD, Dept. of ME	Member	<i>D. Sreenivasula Reddy</i>
7	Sri G Sankarappa	HOD, Dept. of ECE	Member	<i>G. Sankarappa</i>
8	Sri K Lakshmaiah	HOD, Dept. of CSE	Member	<i>K. Lakshmaiah</i>
9	Dr K J Philip	HOD, Dept. of H&S	Member	<i>K. J. Philip</i>
10	Sri K Lokesh	Examination Branch I/C	Member	<i>K. Lokesh</i>
11	Sri A Reddy Prasad	Placement Officer	Member	<i>A. Reddy Prasad</i>
12	Sri Jerome Melkisdak	Industry Member (HR)	Member	<i>J. Melkisdak</i>
13	Dr N Raja Kumar	Local Society Member	Member	<i>N. Raja Kumar</i>
14	Sri Y Yatheeshwar Reddy	Parent	Member	<i>Y. Yatheeshwar Reddy</i>
15	Ms S Amrin	Alumni	Member	<i>S. Amrin</i>

Members absent: NIL

### The discussion of the agenda and resolutions of the meeting are as follows:

#### Item 1:

##### **Student feedback analysis**

#### Resolution:

As there are no amendments, the committee resolved to continue with the same (Ref. No.: MTIET/18-GOVERNING COUNCIL/MOM/2017-18). The committee is satisfied with the report and action taken report of feedback analysis.

#### Item 2:

##### **Student result analysis**

#### Resolution:

The discussion towards performance of the students in the university examinations is concluded to increase the pass percentage, even though the result analysis it is satisfied.



**Item 3:**

**Students quality improvement programmes**

**Resolution:**

It is suggested to conduct more number of Seminars/ conferences /workshops / entrepreneurship and Intellectual Property Rights programmes by the institution.

**Item 4:**

**Industry Institution Interaction**

**Resolution:**

It is advised to develop collaborations/ linkages/ MoUs with the institutions of national, international importance, other universities, industries, corporate houses etc... academic year wise.

**Item 5:**

**Library and subscription of e- resources**

**Resolution:**

Library should be automated using Integrated Library Management System (ILMS) and have subscription for the e-resources like e-journals, e-books, Databases and Remote access to e-resources.

Percentage per day usage of library by teachers and students has to maintain.

**Item 6:**

**Transparent mechanism for student & staff grievances**

**Resolution:**

As there are no amendments, the committee resolved to continue with the same (Ref. No.: MTIET/ 17-GOVERNING COUNCIL/MOM/2017-18).

**Item 7:**

**Funds / Grants received from various bodies**

**Resolution:**

It is instructed to develop R&D activities and apply for the funding agencies like government, non-government bodies, individuals, and philanthropers to receive the funds / grants.

It is also suggested to utilize the same for particular activity; the management may contribute financial support (if required).

**Item 8:**

**Sports/cultural activities**

**Resolution:**

As there are no amendments, the committee resolved to continue with the same (Ref. No.: MTIET/ 17-GOVERNING COUNCIL/MOM/2017-18).

**Item 9:**

**Budget approvals and ratifications**

**Resolution:**

The discussion is concluded

- The Ratification of budget utilization for the previous academic should be analyzed and ratified, if satisfied.
- Department(s) and Institute level budget estimation for the forth coming year has to be approved.

The meeting is successfully completed with the closing remarks by The Chairman and Secretary.

16/3/18  
PRINCIPAL  
Mother Theresa Institute of  
Engineering and Technology  
PALAMANER - 517 408



17.2.54  
CHAIRMAN  
Mother Theresa Institute of  
Engineering and Technology  
PALAMANER - 517 408